

Date. 30/08/2023	SITE SPECIFIC RISK ASSESSMENT 	Quote Ref.														
<i>All employees to take reasonable care for the health and safety of themselves and others who may be affected by their acts or omissions at works</i> Name of organisation and address of premises. west bank Crowland Post Code:																
Description of work area / activity. Strip down the stonework in sections and set aside for removal from site. Rebuild back up in new stonework in sections	Number of Employees Exposed to the Hazard: 5 <table border="0"> <tr><td>1</td><td>Richard Randall</td></tr> <tr><td>2</td><td>Ryan Burton</td></tr> <tr><td>3</td><td>James Randall</td></tr> <tr><td>4</td><td>Jay Robinson</td></tr> <tr><td>5</td><td>Camran Coles</td></tr> <tr><td>6</td><td></td></tr> <tr><td>7</td><td></td></tr> </table>		1	Richard Randall	2	Ryan Burton	3	James Randall	4	Jay Robinson	5	Camran Coles	6		7	
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Description of Possible Hazard and Risk Arising. 1 Use of Hand Tools 2 Respirable Dust 3 Slips, trips and falls 4 Striking into a fixed object 5 Falls from height 6 Falling tools 7 Manual handling operations / Muscular skeletal injuries 8 Cuts and grazes 9 Collapse of structures	Potential Risks. Potential risk of cuts, both slash and penetration wounds, grazes and / or bruising from the incorrect selection and use of hand tools Potential risk of inhalation, resulting in Upper Respiratory Tract and / or Lung infections Potential risk of injuries associated with S/T/F including, bruising, cuts grazes, sprains, strains and / or fractured or broken bones Risk of minor to moderate impact injuries from contact with fixed objects such as overhead steelwork, lights, stanchions, desks etc etc Potential for serious impact or crush injuries as a result of falling from height Potential for impact or crush injuries as a result of tools falling from height Incorrect manual handling techniques may result in acute injuries, such as sprained or strained, muscles, tendons and ligaments and chronic injuries such as disc or nerve end damage Potential risk of cuts, both slash and penetration wounds from contact with sharp or jagged steelwork and trunking Potential for serious impact or crush injuries as a result of unstable structures															

Risk Level Estimator RISK TO HEALTH						
RISK TO SAFETY	Slightly Harmful		Harmful		Extremely Harmful	
	Highly Unlikely	Trivial Risk	Tolerable Risk		Moderate Risk	
	Unlikely	Tolerable Risk	Moderate Risk		Substantial Risk	
	Likely	Moderate Risk	Substantial Risk		Intolerable Risk	

Risk Based Control Action	
* TRIVIAL	No action is required and no documentation need be kept.
* TOLERABLE	No additional control is required. Monitoring is required to ensure that control is effective and maintained.
* MODERATE	Risk reduction measures must be implemented.
* SUBSTANTIAL	Do not start work until the risk has been reduced.
* INTOLERABLE	Do not start work or continue to work until the risk has been reduced. If it is not possible to reduce the risk under any considerations, work must remain prohibited.
* TOLERABLE	Means that risk has been reduced to the lowest 'reasonably practicable' level.

Protective / preventive measures to be taken to achieve tolerable level of risk.	
1	All hand tools to be visually inspected before use to ensure they are in good condition, (DO NOT use damaged or worn tools)
2	PPE, (Safety Boots, Safety Glasses, Hi-Viz Vest*, Hard Hats, Ear Protection and Disposable Gloves) * Mandatory (Wear a dust mask in areas of high dust contamination. Use an appropriate grade of dust mask for the material creating the dust) (Wear anti-slash gloves when transporting sharp or ragged objects)
3	Clean as you go in operation at all times, objects liable to create a trip hazard MUST be removed a.s.a.p
4	Use mechanicall operated tools where possible, however do not exceed the recommended hourly usage for these items.
5	All works over 2 metres metre in height are to be carried out from a correctly constructed aliminium tower scaffold. These items are only to be constructed by a PASMA trained operative.
6	As above
7	Operative Trained in Manual Handling Operations use mecahnically operated lifting devices whenever reasonably practible (in house 2010)
8	Wear anti-slash gloves when transporting sharp or ragged
9	Ensure all areas are fully supported before any works commence. All areas of fencing are to be fully closed off prior to any works to ensure unwanted access from clients representatives, client staff and the general public.
10	All areas of fencing to be closed of at the end of each working day and exposed trenches to be covered over
11	Ensure all areas are fully corrdoned to ensure safe movement of traffic. Employ a banksman if required.
12	Ensure all internal electrical services are fully protected prior to any works commencing.
If new or unforeseen risks are identified please inform the risk assessor and complete a 'tick list' attached.	

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Results of this evaluation communicated to:			Operatives in receipt of above to sign below			
1	Richard Randall		1			
2	Ryan Burton		2			
3	James Randall		3			
4	Jay Robinson		4			
5	Camran Coles		5			
6			6			
7			7			
8			8			
9			9			
ASSESSORS NAME		MANAGER / H & S SIGNATURE			DATE:	

R.Randall		30/08/2023
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Date. 04/04/2023	SITE SPECIFIC METHOD STATEMENT 	Quote Ref.
<i>All employees to take reasonable care for the health and safety of themselves and others who may be affected by their acts or omissions at works</i> Name of organisation and address of premises. west bank Crowland Post Code:		
Description of work area / activity. Strip down the stonework in sections and set aside for removal from site. Rebuild back up in new stonework in sections		Read and Agreed by. 1 Richard Randall 2 Ryan Burton 3 James Randall 4 Jay Robinson 5 Camran Coles 6 _____ 7 _____ 8 _____
Operational Procedure: 1 Inductions to be carried out between 8.00 and 8.30 2 Maintain a safe working environment 3 Put on the appropriate PPE and in addition the specific PPE required to protect you from Dust, Cuts, Substances etc; (see: Risk Assessment) 4 Check the work area against the risk assessment for any additional hazards / risks 5 Ask the site contact if any changes have taken place and that may alter the risk level 6 Ensure that you have the relevant COSHH Risk Assessments and MSDS sheets to hand 7 All works over 2 metres to be carried out from a correctly erected access tower Tower to be erected by PASMA trained operatives only 8 All works carried out as per scope of works 9 Should the scope of works change and/or if additional hazards are discovered, contact the Project Manager / Client for further clarification (or complete the 'tick box' assessment, Page 5 of the RA/MS), if you are able to resolve the situation safely 10 All work to be carried out as per Randall & Co Best Practice Guide. 11 Ensure the area is kept clean, tidy and safe at all times, (CLEAN AS YOU GO), Ensure slip, trip and fall hazards are cleared A.S.A.P. 12 Ensure the work to be carried out is to the required standard, (as agreed with the client) 13 On completion ensure the client is happy with works undertaken. 14 Ensure all waste materials are placed into waste skips and removed from site 15 At the conclusion of the project ensure that all equipment, tools, safety barriers and any other items used are removed from the area NO SMOKING ALLOWED ANYWHERE ON THIS SITE NOTE: This is a visitors car park area, use barriers, hazard tape and/or signage to ensure a safe working environment for the client staff and visitors NOTE: Radios are NOT permitted NOTE: Nuisance noise, dust and fumes MUST be kept to a minimum to ensure the well being of the clients staff NOTE: Ensure that unauthorised persons are not allowed to enter the work area and authorised persons have signed in / out on the visitor log (Where applicable).		

Equipment Used:	General Hand Tools	✓	Inspect Before Use
	Cemet mixer	✓	Inspect Before Use
	110v breaker	✓	PAT tested
	110v leads	✓	PAT tested
		✓	
		✓	
		✓	
		✓	
		✓	
		✓	
		✓	
Substances:	cement		paper work attached
Protective Equipment:	Safety Shoes	✓	Must be worn
	Corporate Clothing	✓	Must be worn
	Safety Tape / Barriers	✓	If required to ensure a safe working area for the clients staff
	Hard Hats	✓	Must be worn
	Eye Protection	✓	Must be worn
	Hearing Protection	✓	Must be worn
	Hi Viz/Jackets	✓	Must be worn
	Hand Protection	✓	Must be worn
Special Procedures:	Sign into site	✓	
	Remove Waste	✓	
	Clean As You Go	✓	keep the work area clean and clear throughout the day to reduce S/T/F hazards
	Safety Tape / Barriers	✓	
	Safety Signage	✓	If required to ensure a safe working area for the clients staff
Hours of Work: From: 0730 To: 1730			

Date. 30/08/2023	OPERATIONAL TASK - RISK ASSESSMENT		Quote Ref.																																																																																																																																																												
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If you "NO" to any of the following questions YOU MUST contact your MANAGER BEFORE STARTING WORK		USE THE FOLLOWING TO ASSESS THE RISKS																																																																																																																																																													
1 COMPETENCE: (a) Do you have the necessary trade specific qualification and Leeton authorisation to carry out the work? (MEWP, Safety Harness, Permit to work etc.) Y ☐ N ☐		L Potential to result in minor injury but not lost time. M Potential to result in lost time injury (over 3 days)/long term health effects. H Potential to cause fatal/major injury.																																																																																																																																																													
2 COMMUNICATION: (a) Have you 'signed in' at the site and do you have the necessary paperwork to undertake the task/job? Y ☐ N ☐ (b) Have you informed the clients representative and those in the work area of the work you will do? Y ☐ N ☐ (c) If lone working, have you made arrangements for regular contact during your time on site? Y ☐ N ☐		FOR A HIGH RISK (H) YOU MUST SEEK FURTHER ADVICE FROM YOUR MANAGER																																																																																																																																																													
3 RISK CONTROL INFORMATION: (a) Have you the relevant Leeton 'COSH' Assessment' for the materials/substances? Y ☐ N ☐		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">HAZARD</th> <th style="text-align: center;">L</th> <th style="text-align: center;">M</th> <th style="text-align: center;">H</th> </tr> </thead> <tbody> <tr><td>Electrical</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Noise</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Vibration</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Pressure</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Temp - Heat</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Temp - Cold</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Ventilation</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Lighting</td><td style="text-align: center;">L</td><td style="text-align: center;">M</td><td style="text-align: center;">H</td></tr> <tr><td>Radiation - 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4 TOOLS AND EQUIPMENT: (a) Have you carried out an inspection of the tools/equipment you will use and are they serviceable? Y ☐ N ☐ (b) Where required are calibration and/or test certificates in date? Y ☐ N ☐		(c) If lone working, have you made arrangements for regular contact during your time on site? Y ☐ N ☐																																																																																																																																																													
5 WORK AREA CONDITION: (a) Have you got safe access to area and adequate lighting for access and work in the area? Y ☐ N ☐ (b) Are the weather conditions and work area temperature adequate for safe working? Y ☐ N ☐ (c) Have you got adequate space for safe work and to get tools and equipment to the area? Y ☐ N ☐		6 WORK AREA PROTECTION: (a) Are you protected from contact with moving parts of machinery or from being struck by vehicles? Y ☐ N ☐ (b) Have you displayed the necessary 'Barriers and Hazard Warning Signs' at the work area? Y ☐ N ☐																																																																																																																																																													
7 EMERGENCIES - DO YOU KNOW: (a) What the fire alarm sounds like, how to raise the alarm, where the fire exits and assembly point is? Y ☐ N ☐ (b) How and where to get the first aid and eye wash? Y ☐ N ☐ <i>Near miss and accidents must be reported to Leeton</i>		8 PERSONNEL PROTECTIVE EQUIPMENT (PPE) IS THE LAST RESORT CONTROL MEASURE: (a) If PPE is required for the task, have you got it, is it approved by Leeton and are you wearing safety shoes? Y ☐ N ☐ (b) Do you know how to check its condition, 'fit and wear it' and maintain your PPE? Y ☐ N ☐																																																																																																																																																													
Who is at RISK from your work? Vulnerable Occupants ☐ Contractors Staff ☐ The Public ☐ Clients Staff ☐ Others ☐																																																																																																																																																															
LAST CHECK Is it safe to do the work in the way you are going to do it, at this place and in this environment? Y ☐ N ☐																																																																																																																																																															
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