Safe Operating Procedure		Author	Checked	Approved	Last review date:
Process: Monitoring Flies (Resting Counts)					Next review date:

Why: Monitoring flies regularly gives a good idea of fly numbers and allows the correct action to be taken. As well as showing trends in infestations, enabling a proactive approach towards future infestations and problematic areas to be shown.

When: Twice a week in peak times (April to October) and once a week at other times.

Materials and Equipment
- Record Sheet
- Tape
- Pen
- PPE

Personal Protective Equipment (PPE) Required

 Safety Glasses	 Safety Goggles	 Face Shield	 Safety Helmet	 Dust Mask	 Half Face Mask	 Overall	 Safety Gloves	 Hearing Protection	 Safety Footwear	Other (Please Specify)
				✓		✓	✓	✓	✓	

Ensure PPE is Worn

	No.	Step	Key Point	Key Point Reason (**S**: Safety, **Q**: Quality, **W**: Welfare, **E**: Ease)
Preparation	1	Mark out 1x1m squares	4 – 6 squares per pig shed. Squares should be located in areas where flies are seen to be resting.	**Q** Using the same locations each time removes a variable factor regardless of who is monitoring. **E** Setting up the squares speeds up the process in the future.
Carrying out the task	2	Count number of flies in square.	The operator counts and records the number of flies resting within each square.	
	3	Record the number of flies using THE Fly Monitoring Record.	Ensure the date and location is filled out.	**Q** Accurate recording ensures reliable data.
Act on results	4	Act depending on results.	A count of less than 5 flies per square can be considered normal, whereas numbers above 20 per square indicate a problem to be investigated.	**Q** Ensure action taken is recorded as it allows the success of the action to be monitored. **E** Recording action taken on record sheet ensures all information is in one place.

Safety Instructions
- Operator must be rested and in good physical condition
- Operator must be in a stable position when counting. E.g. not balancing on a wall.

Cleaning & Maintenance
- The squares should be brushed occasionally to remove dust and cobwebs and should not be sprayed with insecticide.

Person training employees on the SOP:

Name: ……

Sign: ……

Date: ……

Those been trained:

Name	Sign	Date