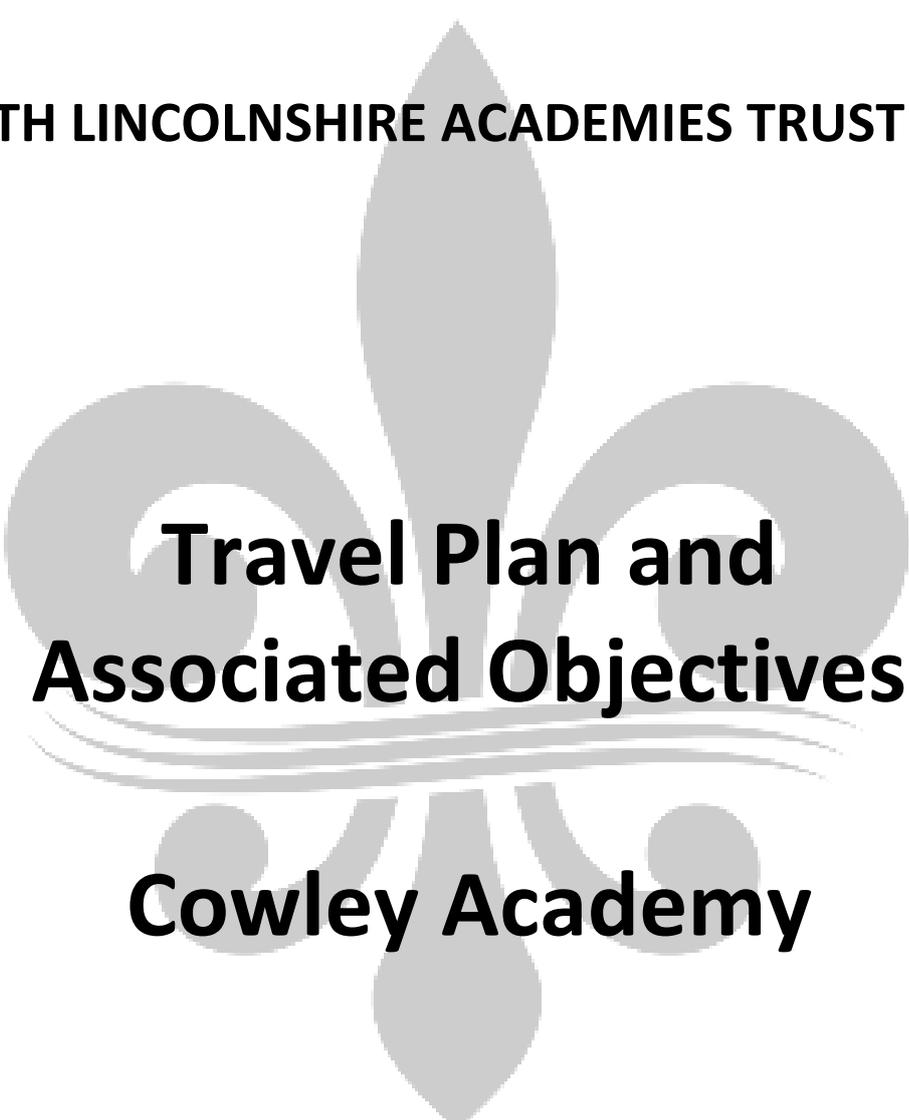


SOUTH LINCOLNSHIRE ACADEMIES TRUST (SLAT)



**Travel Plan and
Associated Objectives**

Cowley Academy

| Author | SLT Line Link | Date Approved |
|--------------------|----------------------------|----------------------|
| COO | CEO | July 2025 |
| Policy Type | Date of Next Review | Approved By |
| Cowley Academy | As Necessary | CEO |

SCHOOL DETAILS

Name of Trust: Cowley Academy

DCFS Number: 925/4057

Type of school: 11-16 Comprehensive

Address: School Lane, Donington, Spalding, Lincs, PE11 4TF

Telephone Number: 01775 820254

Email: enquiries@cowleyacademy.org.uk

Chief Executive Officer: Mrs L Conley

INTRODUCTION

Cowley Academy is situated in the village of Donington, within the South Holland District of Lincolnshire. The academy serves Donington and nearby communities including Bicker, Quadring, Gosberton, and Swineshead. The school currently educates approximately 640 students, who travel to and from the site using a range of transport options including dedicated school buses, public service buses, cars, taxis, bicycles, and on foot.

Cowley Academy has grown significantly over the past five years, reflecting its strong reputation and increasing popularity. In response to this demand, Lincolnshire County Council has approved an increase in the school's Published Admission Number (PAN) from 120 to 130 starting in 2026. This expansion has prompted the development of additional classroom and specialist teaching spaces to accommodate the rising intake.

While Donington does not have a direct rail link, nearby stations in Spalding and Boston provide regional access. The area benefits from reliable bus services to surrounding villages, and a Call Connect transport service is available to support more flexible travel needs. The school day begins at 08:40 and ends at 15:15, though students begin arriving from 08:15. Departure from the site is staggered between 15:05 and 16:00, with most school buses departing at approximately 15:40.

AIMS

The development of a travel plan will:

- Review the current travel arrangements for students and staff
- Highlight any current problems associated with travel to and from school.
- Identify and problems that may arise due to the increased numbers
- Provide the means to address these problems
- Improve safety and awareness
- Secure long term health benefits through encouraging activity

BACKGROUND INFORMATION

a) SCHOOL

- Cowley Academy is a non-selective school for all abilities located in a selective area.
- It is in a rural location surround by the small villages.
- The school is situated in the centre of the village. To the front of the school are a number of residential areas with the school fields being at the back and front of the school.
- The school site is a controlled site with a security fence around the area of the school.
- There is one vehicle access point to the car park.
- There are automatic gates onto the front of school. These are normally kept closed with access controlled from reception. Staff have swipe cards to access or egress the site.

- The school operates a one-way system for all traffic on site.
- Staff are expected to be on site by 8.30am.
- Students who use the local authority transport service provider or Public transport will be expected to be on site by 8.35am.
- Students that come on foot to site enter via the main road and are expected on site by 8.35am.
- School staff supervise all entrances to school while the gates are open.
- At the end of the day local authority transport service providers and Public transport buses arrive on site between 15.10 and 16.00. Students are supervised and supported to transition on to transport.
- Students who leave site on foot are supervised by school staff and leave site between 15.05 and 15.30.
- School have a bicycle shed should students wish to travel this way.
- School session starts at 8.40 am and finishes between 3.10pm and 3.30pm.

b) **STUDENTS**

Cowley Academy's students are aged between 11yrs and 16yrs.

Number of students in each year:

- **Y7 - 130**
- **Y8 - 130**
- **Y9 - 122**
- **Y10 - 122**
- **Y11 - 122**
- The school is organised into year groups with Year Leads for each year group and it is overseen by a Behaviour Lead. There is an integrated pastoral system with significant additional support offered to students.
- There is a House system with 6 houses that interlinks the different year groups.
- Form groups are made up of either Yr 7 and Yr 8 students, Yr9 and Yr 10 students or Yr 11 students. This allows for age appropriate SMSC to be delivered in form time.

c) **STAFFING**

There are 97 members of staff. During times of exams there is an increase of approximately 10 members of staff.

Over the period of the next five years it is likely that staff numbers will not increase.

There will be also be regular visitors including parents/carers and specialists (Paediatrician, Occupational Therapist, Physiotherapist, Social Workers, LA case workers, Speech Therapist, Wheelchair Services, Nurses).

Travel Plan Coordinator

The Travel Plan coordinator is Kath Kilby, Head of School and will be a key contact for school pupils, staff, visitors and any other stakeholders.

Car Parking Provision

The school has two car parks for staff, one at each end of the school, holding 44 parking bays. There are two accessible parking spaces on site, the majority of the site is protected, with no opportunity for expansion. The number of parking spaces are adequate for the school.

Cycle Parking Provision

The school have an on-site secure cycle compound. Currently this is full to capacity each day with approximately 30 bikes on site.

Forecast Travel Situation and anticipated issues

1. Forecast Travel Behaviour

Walking/Cycling

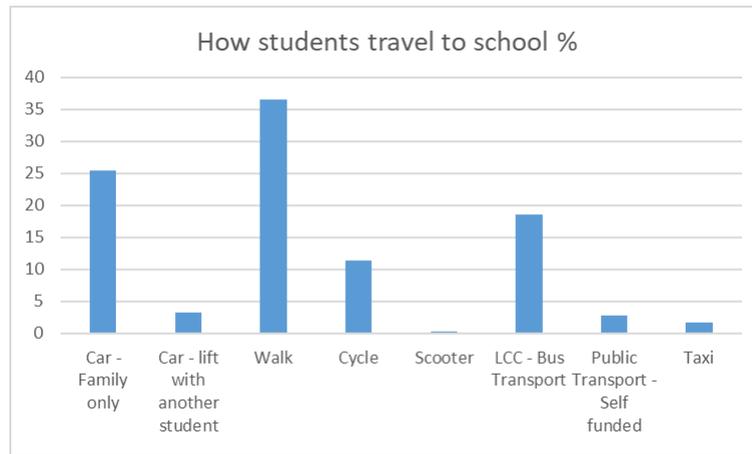
Students enter and egress from on foot and on bicycles through the student entrance. This is supervised when students come onto the site and when they leave. Entrance onto site is staggered naturally in the mornings and each year group now leaves at a staggered time at the end of the day. As the increased numbers at the school are due to house building in the area it is expected that there will be increased pedestrians on to the site.

Bus/Taxi

All buses and taxis follow the one way system on site. Students are supervised before they get onto the bus and while they are getting on the bus.

Surveys

Trust Data Sample



Travel Targets

1. To reduce the number of staff travelling in their car on their own by 5%.
2. To reduce congestion on the main road when students access or egress the site
3. To increase the number of cycle parking places available in a secure cycle park

Action Plan

| Action Plan | Responsibility | Timescale | Success Criteria | Monitoring and Evaluation |
|---|-----------------|--------------|---|---------------------------|
| To reduce the number of cars parked along the main roads. Continue to work with Lincolnshire road safety partnership. | School SLT | Continuous | Buses are able to park and leave unhindered. Congestion at the top of the main road. | SLT |
| To promote alternative methods of transport to the school for new students. | Transition Lead | Continuous | More students using cycles or walking to school rather than local parents making unnecessary short trips and adding to the volume of traffic. | SLT |
| To review the number of students on each bus and for each September review capacity for new students | Yr 7 Year Lead | September 26 | The number of buses on site is kept to a minimum but all students to have seat on the bus if required. | SLT |
| To continue with the staggered end of the day and the use of all gates | School SLT | Continuous | All studnets leave the site in an orderly and safe manner | SLT |
| To review the capacity of the cycle shed | School SLT | September 26 | Cycle capacity is sufficient and students feel their bikes are safe on site | SLT |
| To ensure car parking facilities for visitors to the school are kept available | Site Team | Term 1-3 | Utilise space on site for staff parking to free up space to be designated for visitors. | SLT |

Monitoring and evaluation

- Members of the SLT will monitor the progression of the School Travel Plan and update the actions and targets.
- The Travel Plan will become an agenda item for the SLT and any issues raised to governors if required.
- The school will provide parents and children with updates on the School Travel Plan and other relevant information by means of regular newsletters and website.
- The student's travel arrangements will be reviewed annually.

Signed:

Date: July 2025