

APS

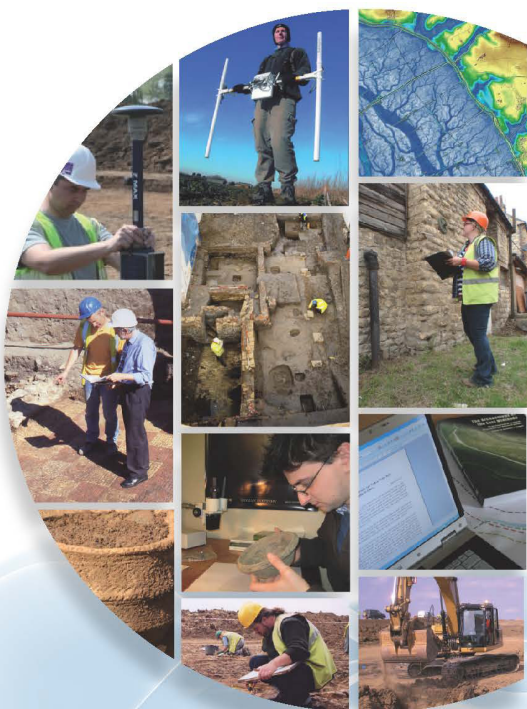
archaeological
project services

www.apsarchaeology.co.uk

**LAND OFF
QUADRING ROAD
DONINGTON
LINCOLNSHIRE**

**FEE PROPOSAL AND
TERMS AND CONDITIONS
for
ARCHAEOLOGICAL MONITORING
& RECORDING
(T7610)**

**PREPARED FOR
Mr J COOK
c/o 3D PLANNING LTD**



**APS provides a
comprehensive range of
archaeological services**

- Advice
- Heritage Statements
- Environmental Impact Assessments
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 - Monitoring and Recording
 - Mitigation Strategies
 - Excavation
 - Finds analysis

NOVEMBER 2019

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A Worksafe Contractor (SSIP)



Chartered Institute for Archaeologists
Registered Organisation

ARCHAEOLOGICAL PROJECT SERVICES

Client Name:	Mr J Cook c/o 3D Planning Ltd		
Project Title:	Quadring Road, Donington, Lincolnshire		
Project Type:	Archaeological monitoring & recording		
APS Reference number:	T7610	Date:	11/11/2019

FEE PROPOSAL

1 PREPARATION OF WRITTEN SCHEME OF INVESTIGATION

Cost..£75.00 plus VAT

Includes all necessary liaison with the Planning Archaeologist, Lincolnshire County Council

2 ARCHAEOLOGICAL MONITORING & RECORDING

2.1 FIELDWORK

Duration..... PER DAY

Staff.. 1 Supervisor

Cost..£265.00 plus VAT

Duration..... PER HALF-DAY

Staff.. 1 Supervisor

Cost..£180.00 plus VAT

2.2 POST-EXCAVATION ANALYSIS AND REPORT

Duration PER DAY

Staff.. Supervisor, Illustrator, Finds Supervisor, Artefact Specialists

Cost.. £290.00 plus VAT (if artefacts recovered)

Cost.. £260.00 plus VAT (if **NO** artefacts recovered)

NOTES TO ACCOMPANY PROJECT COSTS

Archaeological fieldwork charges include travel costs and are based on travel time being included within the normal 7.5 hour working day. Thus, the half-day rate for fieldwork includes time taken to travel to and from the site. If the total time taken for the fieldwork and travel combined exceeds 4 hours then the monitoring will be charged at full day rate.

The watching brief investigations are required during the development groundwork (excavation phase), therefore the work of Archaeological Project Services is tied to the developer's/construction contractors' schedules. In general, one-two days of fieldwork will generate an equivalent number of days of analysis and report time (unless there are absolutely no archaeological remains revealed). If the fieldwork lasts three days or more an economy of scale will develop with the analytical and report aspect.

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The production of the report is an integral part of the project and is required for the planning condition to be discharged.

The costs detailed above are for a standard watching brief that is expected to reveal a small to moderate quantity of fairly simple archaeological remains of local significance. Should the development reveal archaeological remains that are extensive, complex or above-expected significance then more detailed and intensive investigation of them may be required. Although this is unlikely, it would be necessary to contact the Archaeological Curator to obtain their decision on the appropriate level of investigation of any such significant or extensive remains.

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AGREEMENT OF COSTS, TERMS AND CONDITIONS

No work on the project can commence without the receipt of a written order and return of one signed copy of this agreement, including an address for invoicing.

Payment will be required in the following manner. At the end of each calendar month and at the end of the fieldwork all works carried out up to and including that date will be invoiced. Payment will be due within 30 days. On completion of the project a Draft Report will be sent to the Planning Archaeologist for approval. Final submission and distribution of the approved report will be on payment of the final invoice.

Archaeological Project Services will require free and unrestricted access to the entire area of the site for the purposed of archaeological works.

Archaeological Project Services will not be responsible for any costs arising from damage to crops or gardens or other objects incurred during the site operations.

Before commencement of work, Archaeological Project Services will require notification and copies of any relevant drawings showing the location of any services or other hazards.

Archaeological Project Services will require one weeks notice to be able to mobilise staff and specialists. If our programme of works permits, this period may be reduced.

All artefacts recovered during the investigation belong to the landowner. However, as these objects form an essential part of the archive, Archaeological Project Services request that, after consideration and before commencement of work, the landowner agrees, in principle, to donate all artefacts unconditionally to the appropriate receiving museum for long-term storage and curation. Final confirmation of this will be required in writing, by the landowner or their representative, on completion of the work.

Should the confirmed start date be delayed through no fault of Archaeological Project Services, and staff and other resources cannot be transferred to other projects, Archaeological Project Services will recover all reasonable costs incurred from the Client.

If the Local Planning Authority requires a revision of the brief necessitating further work then the extra costs for this work will be agreed between the Client and Archaeological Project Services and the cost incurred will be invoiced accordingly.

VAT will be applied at the prevailing rate at the date of the invoice.

The costs detailed here apply for a period of 90 days following the submission of this schedule, this day 11th November 2019.

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INVOICE ADDRESS:

Name:

Organisation:

Address:
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.....

Postcode:

telephone:

email:

fax:

Agreement of costs, terms and conditions:

for Archaeological Project Services

Name: Paul Cope-Faulkner

Signed:



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Dated:

11th November 2019

for the Client

Name:

Signed:

.....

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Dated:

PLEASE SIGN THE AGREEMENT AND RETURN TO:

Archaeological Project Services
The Old School
Cameron Street
Heckington
Lincolnshire
NG34 9RW

Email: info@apsarchaeology.co.uk

Tel: 01529 461618