

SECTION 9

ACCIDENT, ILL HEALTH AND DANGEROUS OCCURRENCES PROCEDURES

- 9.1 Certain accidents, ill health and dangerous occurrences require to be reported to the Health and Safety Executive under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013.
- 9.2 The procedure to be followed in the event of an incident requiring notification is contained in the company Policy for Health and Safety.
- 9.3 All accidents, however trivial, must be entered into the accident register kept in the site office.
- 9.4 All incidents / accidents requiring notifications to the HSE must also be reported, at the time, to the company SHE Adviser.

SECTION 10

WELFARE ARRANGEMENTS

- 10.1 Site welfare and first aid arrangements will be provided in accordance with the requirements of the Construction (Design and Management) Regulations 2015 and the Health and Safety (First Aid) Regulations 1981 (as amended).
- 10.2 The location of first aid arrangements will be indicated by adequate signage together with notification of all site personnel on induction training. First aid provision is located in the Site Office and is available for all contractors should it be required.
- 10.3 Names of qualified persons appointed in accordance with the Health and Safety (First Aid) Regulations 1981 will be clearly displayed at prominent positions on the site.

SECTION 11

INFORMATION AND TRAINING ON SITE.

- 11.1 All site personnel will be provided with a safety induction course on arrival. All personnel will complete form F-RMS-03, which will be filed in the 'Induction Training' within Section 25 of the Site Safety Management File in the site office. Form F-RMS-04 will be used to form the basis of the induction – also within Section 25 of the Site Safety Management File. The location of the F10 notification and other statutory notices (Health & Safety at Work poster, Insurance Certificates, Company Policy Statement on Health, Safety and Welfare) will be made aware to them. These will be displayed in the site office.
- 11.2 On-going safety training will be provided, as required, in the form of toolbox talks with safety method statements forming the basis of the agenda. The training will cover high-risk tasks including, working around existing services, work at height and any others selected by site management.
- 11.3 Where minimum standards are required i.e. fork-lift truck driving, scaffolding etc., persons who do not meet these requirements will not be permitted to