

**LAND OFF HILLGATE, GEDNEY HILL, LINCOLNSHIRE:  
WRITTEN SCHEME OF INVESTIGATION FOR ARCHAEOLOGICAL  
MONITORING & RECORDING**

|                 |                            |
|-----------------|----------------------------|
| <b>ISSUE 1:</b> | <b>ISSUED FOR APPROVAL</b> |
|-----------------|----------------------------|

**Local Planning Authority:** South Holland District Council

**Planning Application No:** H07-0922-19

**NGR:** TF 3388 1122

**Site Code:** HGHL20

**Museum Accession Number:** LCNCC 2020.12

**Written by:** Gary Taylor

**Project Manager:** Gary Taylor

**Commissioning Client:** Robert Doughty Consultancy, on behalf of Mr S Kennally

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## **FIGURES**

FIGURE 1: SITE LOCATION MAP

FIGURE 2: PROPOSED DEVELOPMENT PLAN

## **1 INTRODUCTION**

- 1.1 Pre-Construct Archaeology Ltd has been appointed by the Robert Doughty Consultancy Ltd, on behalf of Mr S Kennally, to undertake a programme of archaeological monitoring and recording during development groundwork on land off Hillgate, Gedney Hill, Lincolnshire. This document forms the Written Scheme of Investigation for the archaeological works.
- 1.2. Gedney Hill lies approximately 15km southeast of Spalding in the South Holland district of Lincolnshire. The site is located in the centre of the village, c. 40m southeast of the parish church, on the southeast side of Hillgate, centred on National Grid Reference TF 3388 1122 (Figure 1).
- 1.3 Planning Permission (**H07-0922-19**) has been granted by South Holland District Council with conditions for a Scheme of Archaeological Works which has been submitted to, and agreed in writing with, the Local Planning Authority. Lincolnshire Historic Environment Service were consulted on the proposals and have determined that a programme of archaeological monitoring and recording is required.
- 1.4 All works will be undertaken in accordance with the following documents:
- This Written Scheme of Investigation;
  - Management of Archaeological Projects (English Heritage 1990);
  - Standards and Guidance for Archaeological Watching Briefs (ClfA 2014a).
- Pre-Construct Archaeology Limited is a Registered Organisation (number 23) with the Chartered Institute for Archaeologists and will operate within the Institute's 'Code of Conduct (ClfA 2014b)'.

## **2 GEOLOGY AND TOPOGRAPHY**

### **2.1 Geology**

- 2.1.1 The solid geology of the site is Oxford Clay of the Jurassic period. This is overlain by Tidal Flat deposits of sand and silt deposited up to 3 million years ago in the Quaternary period. The site is on the edge of a former watercourse, a rodden, extending from southeast to northwest (British Geological Survey Viewer, [www.bgs.ac.uk](http://www.bgs.ac.uk)).

### **2.2 Topography**

- 2.2.1 The site is on flat level land of the Lincolnshire Fens at c. 2m OD.

## **3 ARCHAEOLOGICAL AND HISTORICAL BACKGROUND**

- 3.1 The Lincolnshire Historic Environment Record (HER) indicates that the application site lies within an area of archaeological potential.
- 3.2 Cropmarks of ditched droveways have been identified northeast and southeast of Gedney Hill. These tracks appear to be oriented on the church, perhaps suggesting the church may be built on a Romano-British site. A Roman coin is also reported from Gedney Hill and a large

quantity of Roman finds have been recorded from the village. Cropmarks, thought to possibly represent Roman remains, have been identified in the field immediately to the east of the church.

- 3.3 The church of Holy Trinity, only about 40m from the present development site, is 14<sup>th</sup> century. Within the churchyard, just south of the church, is a 15<sup>th</sup> century cross. The church would probably have been at the centre of the medieval settlement zone. The settlement of Gedney Hill is thought to have existed perhaps since the 12<sup>th</sup> century; the medieval church may have replaced an earlier chapel. The proximity of the church indicates the possibility or altered churchyard boundaries and the potential for human remains to be discovered.
- 3.4 The proposed development is at least partially on the site of The Limes Cottage. Previously a Listed Building, this was comprised of 3 Grade II Listed cottages. These were subsequently delisted.

## **4 PLANNING BACKGROUND AND RESEARCH OBJECTIVES**

- 4.1 National Planning Policy on archaeology and built heritage is set out in National Planning Policy Framework (NPPF).
- 4.2 Revised in February 2019, National Planning Framework: Planning for the Historic Environment (NPPF) provides guidance for planning authorities, property owners, developers and others on the investigation and preservation of archaeological remains.
- 4.3 In considering any planning application for development, the local planning authority will be guided by the policy framework set by government guidance, in this instance NPPF, by Local policy and by other material considerations.
- 4.4 Planning Permission (**H07-0922-19**) for the erection of two single-storey detached dwellings and garages has been granted by South Holland District Council with conditions for archaeological work.
- 4.6 Research Objectives

The on-line *East Midlands Historic Environment Research Framework, Interactive Digital Resource* will be referenced for specific research criteria. In addition, *The Archaeology of the East Midlands, An Archaeological Resource Assessment and Research Agenda*, Leicester Archaeology Monograph **13**, ed. N Cooper (2006), along with the *East Midlands Heritage: An Updated Research Agenda and Strategy for the Historic Environment of the East Midlands*, ed. D. Knight, B. Vyner & C. Allen (2012) will be referenced for specific research criteria.

The archaeological monitoring will address the following objectives:

- To record the nature, extent, date, character, quality, significance and state of preservation any archaeological remains affected by the investigation.
- To assess where appropriate any ecofactual and palaeo-environmental potential of

archaeological deposits and features from within the site.

In addition, the investigation will seek to address the following research questions:

- To set the site and its potential archaeological remains into the context of the wider landscape;
- To confirm the presence or absence of any late prehistoric-Roman activity in the area
- To confirm the presence or absence of any medieval settlement or funerary remains
- To confirm the presence or absence of any post-medieval activity

## **5 SCOPE OF THE INVESTIGATION**

- 5.1 The archaeological monitoring and recording will observe all aspects of the development programme likely to have an impact on archaeological deposits.
- 5.2 The monitoring will aim to contribute to an understanding of the location, extent, date, character, condition, significance, and quality of the site's archaeological remains.

## **6 METHODOLOGY**

- 6.1 The investigation will include archaeological control of the plant and the stripping undertaken to an archaeological methodology ideally using a toothless bucket taken down in level manageable spits if possible.
- 6.2 When archaeological deposits/features are located, no further ground reduction will take place until it has been appropriately recorded. The archaeologist will co-operate at all times with the contractors on site to ensure minimal interruption to the groundworks.
- 6.3 Archaeological deposits and features will be excavated and recorded in accordance with PCA procedure as detailed within the PCA fieldwork induction manual, (Operations Manual I) by Joanna Taylor and Gary Brown September 2009.
- 6.4 The examination of spoil heaps for archaeological material will be carried out and a representative sample of unstratified material may be retained.
- 6.5 All archaeological features and deposits will be hand-excavated to identify the stratigraphic and chronological sequence of deposits, recognising and excavating structural evidence and recovering economic, artefactual and environmental evidence.
- 6.6 Any stripped area and the trench sections will be scrutinised to identify, characterise and record any archaeological features and geological conditions that are exposed. Particular attention will be paid to the potential for cemeteries or buried palaeosols and waterlogged deposits.

- 6.7 A written description relating to the nature of the deposits, features and fills that are encountered during ground disturbances will be compiled on Pre-Construct Archaeology pro-forma record sheets.
- 6.8 Any finds that are recovered will be bagged and labelled per context for post-excavation analysis.
- 6.9 Photography will form an integral part of the recording strategy, and all photographs will incorporate scales, an identification board and directional arrow. A photographic record will be compiled throughout the watching brief phase of works.
- 6.10 If human remains are encountered, the Historic Environment Officer or other relevant authority and the client will be informed. No further excavation will take place until removal becomes necessary; this will only be carried out in accordance with all appropriate Environmental Health regulations and will only occur after a Ministry of Justice licence has been obtained. Excavation may be required where the remains are under imminent threat or dating/preservation information is required. Any excavation of human remains will be in accordance with the requirements of Civil Law and all relevant ClfA and English Heritage guidance, including 'Guidance for Best Practice for Treatment of Human Remains Excavated from Christian Burial Grounds in England' (English Heritage 2005) Due to the wide range of variables costs of excavation, removal and analysis of human remains are not included in any statement of costs accompanying or associated with this specification.
- 6.11 Any artefacts found during the investigation that are deemed to be 'treasure' (as defined by the Treasure Act 1996) will be removed from site to a secure store and reported to the appropriate coroner's office and local Portable Antiquaries Officer.
- 6.12 In the event of significant archaeological deposits or substantial structural remains requiring preservation in situ during the watching brief, there will be a need to stop the excavations and inform the Historic Environment Officer and the client. Detailed discussion between the relevant parties will facilitate either preservation in situ, or if this is not practically possible then the developer must allow PCA sufficient time and financial resources for full excavation, conservation and curation of the archaeological resource before the development continues.

## **7 INVESTIGATION AND SAMPLING STRATEGY**

- 7.1 Field techniques and recording are detailed within the PCA fieldwork induction manual, (Operations Manual I) by Joanna Taylor and Gary Brown September 2009.
- 7.2 Records will comprise survey, drawn, written and photographic data. The drawn record will comprise an initial plan (scale 1:50 or 1:100) for each trench or stripped area. Thereafter, single context and/or excavated feature plans will be produced for all exposed and excavated features. Trenches and features will be tied into the OS grid. Sections will be drawn at 1:10 or 1:20 as appropriate. The written record will comprise context descriptions on PCA pro-forma context sheets. The photographic record will comprise monochrome of pipeline trenches/stripped areas and excavated features supplemented by colour and digital photographs.
- 7.3 Where appropriate the guidance in the following English Heritage/Historic England papers (latest editions) available through the HELM website ([www.helm.org.uk](http://www.helm.org.uk)) will be followed:
- “Guidelines on the recording, sampling, conservation, and curation of waterlogged wood”
  - “Dendrochronology – guidelines on producing and interpreting dendrochronological dates”
  - “Archaeometallurgy”
  - “Environmental Archaeology: A guide to the theory and practice of methods, from sampling and recovery to post-excavation”
  - “Human bones from Archaeological Sites: Guidelines for Producing Assessment Documents and Analytical Reports”
  - “Geoarchaeology”
  - “Wet Wood and Leather”
  - “Archaeomagnetic Dating: Guidelines on producing and interpreting archaeomagnetic dates”
  - “Guidelines on the X-radiography of archaeological metalwork”

## **8 FINDS RECOVERY, PROCESSING AND TREATMENT**

- 8.1 All artefacts (excluding any human remains) recovered during the excavations on the site are the property of the Landowner. They are to be suitably bagged, boxed and marked in accordance with the United Kingdom Institute for Conservation, *Conservation Guidelines no.2* and on completion of the archaeological post-excavation programme the landowner will arrange for them to be deposited in a museum or similar repository agreed with the Historic Environment Officer and the Local Planning Authority.

- 8.2 Artefacts will be excavated carefully by hand. PCA will use an appropriately qualified and experienced archaeological conservator to assist in the lifting of fragile finds of significance and / or value.
- 8.3 Artefacts will be collected and bagged by archaeological context. The location of special finds will be recorded in three dimensions. Three-dimensional recording of in-situ flint working deposits (if encountered) will be carried out.
- 8.4 Records of artefact assemblages will clearly state how they have been recovered, sub-sampled and processed.
- 8.5 Excavated artefacts will be bagged upon recovery or placed in finds trays. They must not be left loose on site.
- 8.6 **Treatment of treasure** - Finds, discovered by PCA, falling under the statutory definition of Treasure (as defined by the Treasure Act of 1996 and its revision of 2002) will be reported immediately to the relevant Coroner's Office, the Finds Liaison Officer (FLO) who is the designated treasure co-ordinator for the area, the landowner and the Historic Environment Officer. A Treasure Receipt (obtainable from either the FLO or the DCMS website) must be completed and a report submitted to the Coroner's Office and the FLO within 14 days of understanding the find is Treasure. Failure to report within 14 days is a criminal offence. The Treasure Receipt and Report must include the date and circumstances of the discovery, the identity of the finder (put as unit/contractor) and (as exactly as possible) the location of the find.

## 9 ACCESS AND HEALTH & SAFETY

- 9.1 Access to the site will be arranged by the client who will secure access to the site for archaeological personnel and provide suitable welfare provision. Any costs incurred to secure access, or incurred as a result of withholding of access, will not be PCA's responsibility. The costs of any delays as a result of withheld access will be passed on to the client in addition to the project costs already specified.
- 9.2 All relevant health and safety legislation, regulations and codes of practice will be respected. The Health and Safety policies will be those of Pre- Construct Archaeology Ltd. and in accordance with all statutory regulations. A Health & Safety Risk Assessment for the site will be produced and made available to all staff.
- 9.3 PCA will maintain contact with the client and will liaise with the Historic Environment Officer (or other relevant authority) if monitoring is required.

## **10 TIMETABLE AND STAFFING**

### **Timetable**

- 10.1 A timetable has been proposed, with an intended start date of 3<sup>rd</sup> February 2020. The duration of the investigation is largely dependent on the speed and programme of the developers.

### **Staffing and Support**

- 10.2 The project will be managed and led by Gary Taylor Regional Manager of PCA Newark who will ensure all staff are familiarised with the site, the archaeological background of the area and the ground conditions to maximise the effectiveness of the observation.
- 10.3 Key team members will include Andy Failes and/or Margi Leman, Archaeological Supervisors. Additional Site Assistants will be drawn from a pool of qualified and experienced staff if required.
- 10.4 The following staff will form the project team:
- 1x Project Manager
  - 1x Site Supervisor
  - 1x Survey Supervisor (if required)
  - 1x Finds Supervisor (Post Excavation)
  - 1x Finds Assistant (Post Excavation)
  - 1x Illustrator for post-excavation work.
- 10.5 Specialists will be employed for consultation and analysis as necessary.
- 10.6 If any artefacts are encountered during the observation phase of works the relevant specialists will be approached to carry out analysis as required from the list at Appendix 1. Any conservation will be undertaken by the Conservation Laboratory at York Archaeological Trust.

## **11 REPORTING**

- 11.1 Post-excavation tasks and interim report writing based will take approximately 4-6 weeks following the end of fieldwork. Specialists will be employed for consultation and analysis as necessary. PCA will produce a report, copies of which (as a minimum) are to be provided to:
- the Developer/client
  - the Historic Environment Officer
  - the Local Planning Authority
- 11.2 A fully illustrated phased report will then be produced, and this will include the following information as a minimum:
- a non-technical summary
  - a table of contents

- an introduction including a list of staff members involved in the project
- summary geological, archaeological and historical background details for the site
- a statement for the aims, methodologies of the project
- a full description of the results of the monitoring
- plans and sections at the appropriate scale cross-referenced with the written description
- appropriate maps, photographs
- a discussion of the location, date, extent, nature, condition, quality and significance of any archaeological deposits identified
- all finds and environmental specialist reports
- an interpretation of the results of the watching brief in relation to the archaeology in the vicinity
- a bibliography of sources consulted
- an index to the project archive
- the OASIS record

11.3 If substantial remains are recorded during the project, it may be necessary to undertake a full program of analysis and publication in accordance with the guidelines contained in English Heritage's Management of Archaeological Projects 2. If this is the case, then a timetable and program of work for this aspect of the project will need to be submitted to the Local Planning Authority for agreement.

11.4 The report will be submitted to the Historic Environment Officer in digital format. The digital copy will be supplied in .pdf format and will contain all text, images and plans present in the hard-copy report in a single .pdf file.

11.5 Summary reports on the results of the investigations will be submitted to the appropriate local and national journals.

## **12 ARCHIVE PREPARATION & DEPOSITION**

12.1 The site archive, to include all project records and cultural material produced by the project, is to be prepared in accordance with Guidelines for the preparation of excavation archives for long-term storage (UKIC 1990), "Lincolnshire Archaeology Handbook" chapter 17 and "Archaeological Archives: A Guide to Best Practice in creation, compilation, transfer and curation" (Archaeological Archives Forum 2011). On completion of the project PCA will arrange for the archive to be deposited in accordance with the provisional arrangements made with a suitable museum or repository at the onset of fieldwork. Any alternative arrangements will be agreed with the Historic Environment Officer and the Local Planning Authority.

12.2 An Accession number will be obtained for the investigation: Museum accession number: LCNCC: 2020.12; Site code: HGHL20; deposition date December 2020. Any change to this date will be agreed with the museum curator and the Historic Environment Officer will be informed.

- 12.3 Upon completion of the fieldwork, the online OASIS form <http://www.oasis.ac.uk/> will be completed. Once the report has become a public document, following their incorporation into the HER, it will be uploaded to the Archaeological Data Service web site where it may be freely consulted.

### **13 MONITORING AND LIAISON**

- 13.1 PCA will allow the site records to be inspected and examined at any reasonable time, during or after the archaeological fieldwork, by the client/developer, the Historic Environment Officer or any designated representative of the Local Planning Authority.
- 13.2 PCA will liaise closely with the Historic Environment Officer throughout the course of the watching brief to arrange for on-site meetings at key decision points if required.

### **14 HER**

- 14.1 PCA will provide the Historic Environment Record (HER) with copies of all reports in digital PDF format.

### **15 RESOURCES AND PROGRAMMING**

- 15.1 The duration of the fieldwork is unknown but is expected to take between one to four weeks; depending on site contractor, ground conditions and if unexpected archaeology is encountered.
- 15.2 The archaeological field team will comprise 1 Supervisor and further Archaeologists if required when significant archaeological remains are revealed or when work occurs in more than one location at the same time.
- 15.3 The work can only start with approval of this WSI by the Historic Environment Officer.

### **16 INSURANCE**

- 16.1 Pre-Construct Archaeology Ltd is covered by Public and Employer's Liability Insurance. Professional Indemnity £5,000,000 RSA (Saturn) P8531NAECE/1026, Public & Products Liability £10,000,000 Aviva & Towergate Underwriting, 24765101CHC/000133, EOL001198/0104, Employers Liability £10,000,000 Aviva 24765101CHC/000133.

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Taylor, J. & Brown, G. 2009. PCA Fieldwork Induction Manual Operations Manual **1**

Watkins, D & Neal, V. 2001. First Aid for Finds

### **Websites:**

The British geological survey Map Viewer : <http://mapapps.bgs.ac.uk/geologyofbritain/home.html>  
Accessed 17<sup>th</sup> January 2020

## APPENDIX 1: FINDS, ENVIRONMENTAL AND OTHER SPECIALIST SERVICES

| <b>Role</b>                       | <b>Name</b>                                          |
|-----------------------------------|------------------------------------------------------|
| <i>Project Management</i>         | Gary Taylor (PCA)                                    |
| <i>Archaeological Supervision</i> | Andy Failes, Margi Leman, or Rebecca Dickinson (PCA) |
| <i>Archaeological Assistants</i>  | TBA                                                  |
| <i>Illustrations</i>              | PCA CAD Dept                                         |
| <i>Prehistoric Pottery</i>        | Ian Rowlandson                                       |
| <i>Roman Pottery</i>              | Ian Rowlandson                                       |
| <i>Post-Roman Pottery</i>         | Anne Irving                                          |
| <i>Ceramic Building Material</i>  | Anne Irving                                          |
| <i>Architectural Stonework</i>    | Kevin Hayward (PCA)                                  |
| <i>Petrology</i>                  | Kevin Hayward (PCA)                                  |
| <i>Animal Bone</i>                | Kevin Rielly (PCA)                                   |
| <i>Human Remains</i>              | Aileen Tierney (PCA)                                 |
| <i>Lithics</i>                    | Barry Bishop                                         |
| <i>Timber</i>                     | Maisie Taylor or Damian Goodburn                     |
| <i>Glass</i>                      | Gary Taylor (PCA)                                    |
| <i>Small Finds</i>                | Gary Taylor (PCA)                                    |
| <i>Roman Coins</i>                | Dr Malcolm Lyne                                      |
| <i>Metalwork</i>                  | Gary Taylor (PCA)                                    |
| <i>Leather</i>                    | Gary Taylor (PCA) or Quita Mould                     |
| <i>Iron Slag</i>                  | Gary Taylor (PCA)                                    |
| <i>Conservation</i>               | York Archaeological Trust                            |
| <i>Environmental Archaeology</i>  | Val Fryer or James Rackham                           |



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| Rev | Description | Date |
|-----|-------------|------|
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rdc

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**Client**  
Mr S. Kennally

**Project**  
Proposed Residential Development  
Gedney Hill

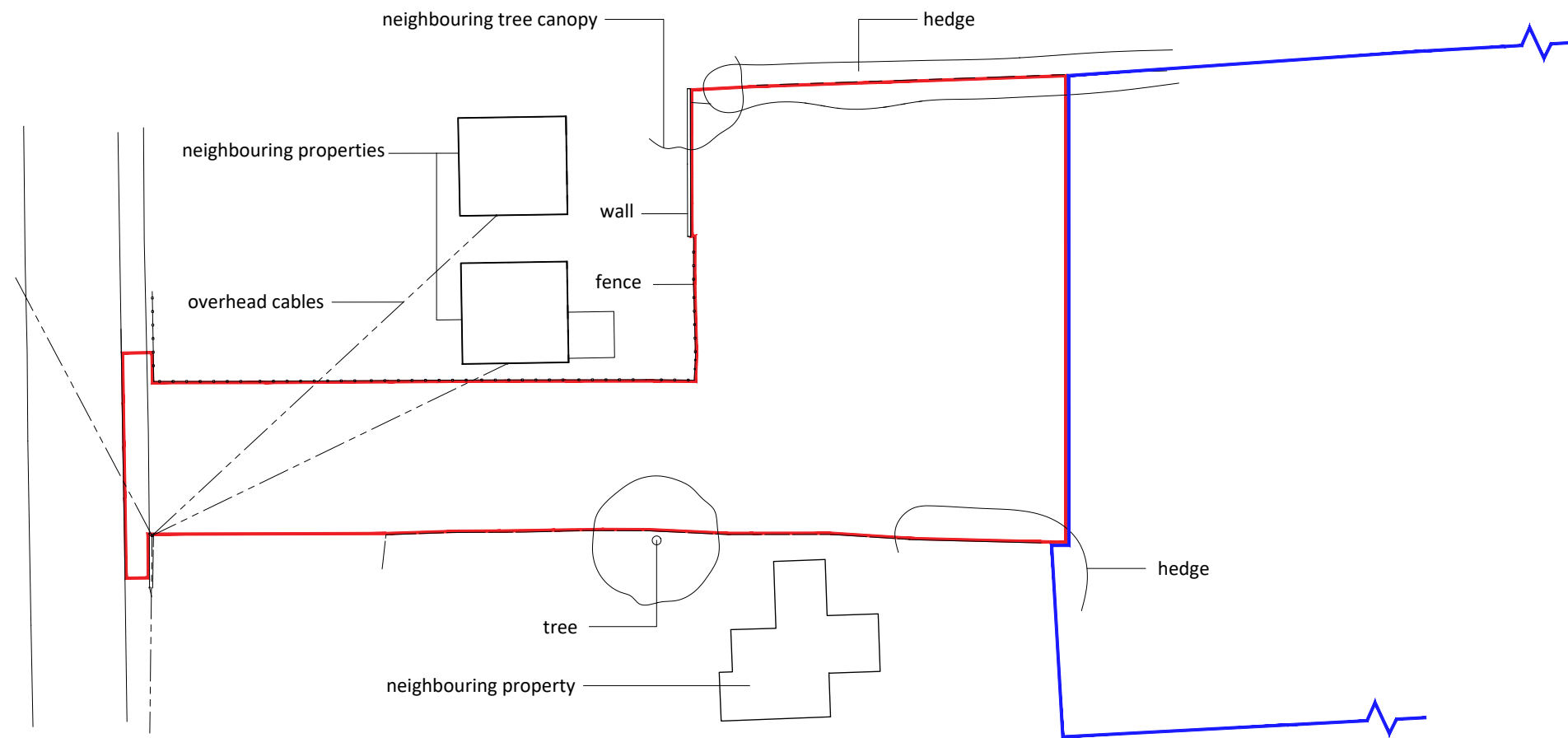
**Drawing**  
Location Plan

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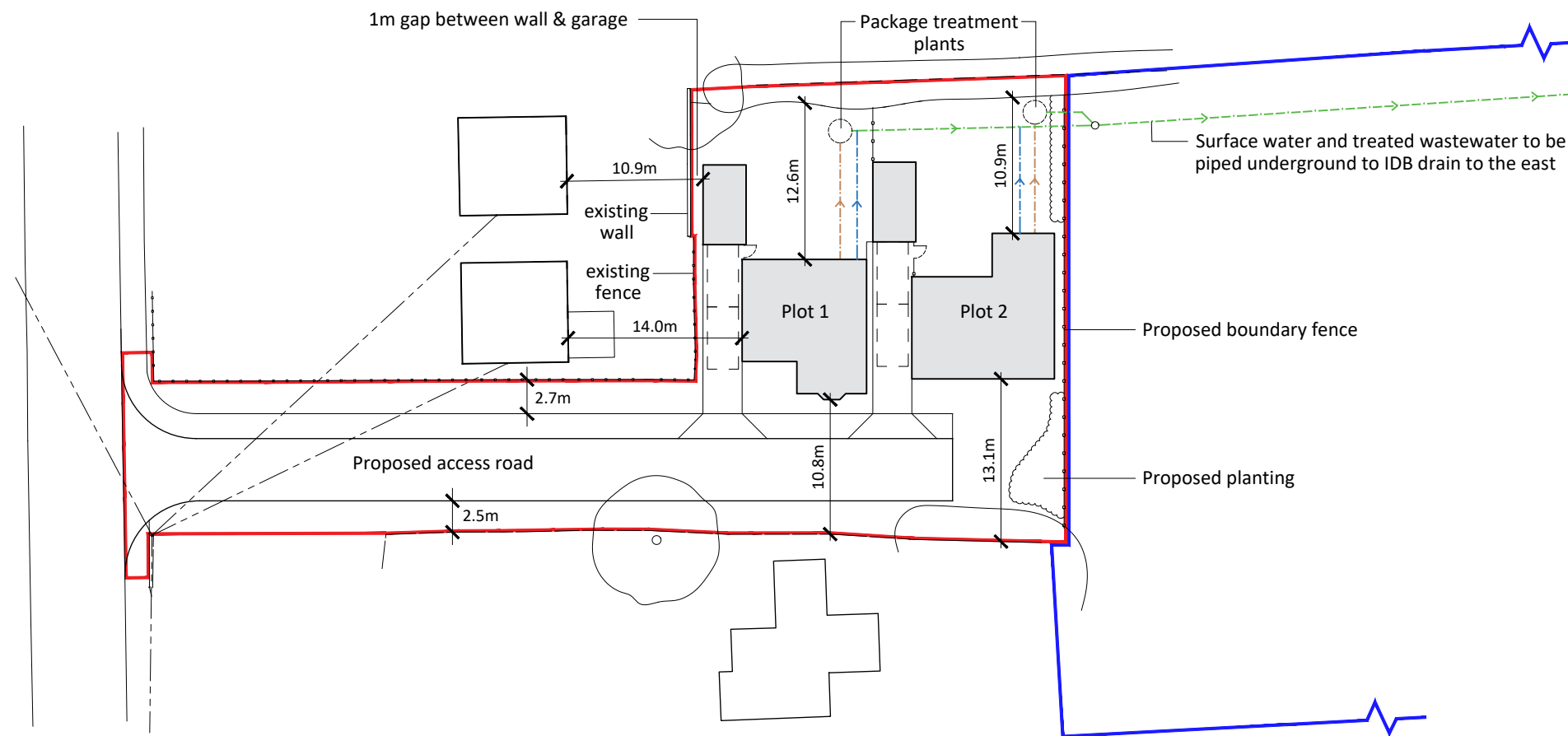
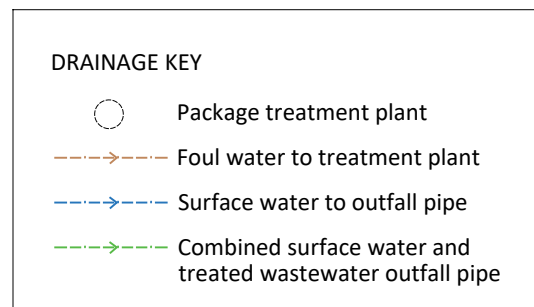
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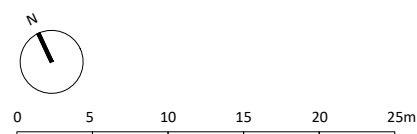
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| <b>Drawing No.</b><br>817-7_PL_LP01 | <b>Rev</b><br>- |
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Existing Block Plan



Proposed Block Plan



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|   |                               |          |
|---|-------------------------------|----------|
| B | Surface water discharge shown | 08.11.19 |
| A | Foul drainage revisions       | 06.11.19 |

| Rev | Description | Date |
|-----|-------------|------|
|-----|-------------|------|

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### Client

Mr S. Kennally

### Project

Proposed Residential Development  
Gedney Hill

### Drawing

Existing & Proposed Block Plans

|                    |               |                         |
|--------------------|---------------|-------------------------|
| <b>Scale @ A3</b>  |               | <b>Date</b>             |
| 1:500              |               | 04/09/19                |
| <b>Drawn By</b>    |               | <b>Checked By</b>       |
| WW                 |               | LMS                     |
| <b>Job Number</b>  | <b>Status</b> | <b>Purpose of Issue</b> |
| 817-7              | PL            | Planning                |
| <b>Drawing No.</b> |               | <b>Rev</b>              |
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