

Application for Planning Permission.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

|                |                           |
|----------------|---------------------------|
| Number         |                           |
| Suffix         |                           |
| Property name  | Holbeach Cemetery Chapels |
| Address line 1 | Holbeach Cemetery         |
| Address line 2 | Park Road                 |
| Address line 3 |                           |
| Town/city      | Holbeach                  |
| Postcode       | PE32 7EE                  |

Description of site location must be completed if postcode is not known:

|              |        |
|--------------|--------|
| Easting (x)  | 536205 |
| Northing (y) | 325081 |

Description

Disused chapels standing in the Cemetery on Park Road, Holbeach, Lincolnshire.

**2. Applicant Details**

|                |                               |
|----------------|-------------------------------|
| Title          | Mr                            |
| First name     |                               |
| Surname        | Penney                        |
| Company name   | Holbeach Cemetery Chapels Ltd |
| Address line 1 | 5 Langwith Drive              |
| Address line 2 |                               |
| Address line 3 |                               |
| Town/city      | Holbeach                      |
| Country        |                               |

2. Applicant Details

|                  |                                       |
|------------------|---------------------------------------|
| Postcode         | <input type="text" value="PE12 7LL"/> |
| Primary number   | <input type="text"/>                  |
| Secondary number | <input type="text"/>                  |
| Fax number       | <input type="text"/>                  |
| Email address    | <input type="text"/>                  |

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

|                  |                                               |
|------------------|-----------------------------------------------|
| Title            | <input type="text"/>                          |
| First name       | <input type="text" value="Philip"/>           |
| Surname          | <input type="text" value="Orchard"/>          |
| Company name     | <input type="text" value="Whitworth"/>        |
| Address line 1   | <input type="text" value="18 Hatter Street"/> |
| Address line 2   | <input type="text"/>                          |
| Address line 3   | <input type="text"/>                          |
| Town/city        | <input type="text" value="Bury St Edmunds"/>  |
| Country          | <input type="text" value="UK"/>               |
| Postcode         | <input type="text" value="IP33 1NE"/>         |
| Primary number   | <input type="text"/>                          |
| Secondary number | <input type="text"/>                          |
| Fax number       | <input type="text"/>                          |
| Email            | <input type="text"/>                          |

4. Site Area

|                                                                         |                                       |
|-------------------------------------------------------------------------|---------------------------------------|
| What is the measurement of the site area?<br>(numeric characters only). | <input type="text" value="0.01"/>     |
| Unit                                                                    | <input type="text" value="hectares"/> |

5. Description of the Proposal

Please describe details of the proposed development or works including any change of use.

If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.

Change of use from class D1 religious to D1 educational and D1 community.  
Creation of disabled parking spaces and vehicle turning bay  
Diversion of path around the building  
Closing of carriage porch to public passage by new glazed screens.  
Provision of trenching for drainage, water and electrical services.

Has the work or change of use already started? ☐ Yes ☒ No

6. Existing Use

Please describe the current use of the site

D1 religious, disused (Anglican Chapel deconsecrated).

Is the site currently vacant? ☒ Yes ☐ No

If Yes, please describe the last use of the site

Cemetery chapels

When did this use end (if known)? DD/MM/YYYY30/04/2008

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination ☐ Yes ☒ No

7. Materials

Does the proposed development require any materials to be used? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material):

|                                                            |                                                       |
|------------------------------------------------------------|-------------------------------------------------------|
| Walls                                                      |                                                       |
| Description of existing materials and finishes (optional): | Brick and limestone                                   |
| Description of proposed materials and finishes:            | Brick and limestone, glass for carriage porch screens |

|                                                            |                                             |
|------------------------------------------------------------|---------------------------------------------|
| Roof                                                       |                                             |
| Description of existing materials and finishes (optional): | Grey welsh slate, limestone spire           |
| Description of proposed materials and finishes:            | Grey welsh slate, limestone spire unchanged |

|                                                            |                                                     |
|------------------------------------------------------------|-----------------------------------------------------|
| Windows                                                    |                                                     |
| Description of existing materials and finishes (optional): | Limestone surrounds, glass in lead comes.           |
| Description of proposed materials and finishes:            | Limestone surrounds, glass in lead comes, unchanged |

|                                                            |                                                        |
|------------------------------------------------------------|--------------------------------------------------------|
| Doors                                                      |                                                        |
| Description of existing materials and finishes (optional): | Timber, painted                                        |
| Description of proposed materials and finishes:            | Timber, painted<br>Glass in new carriage porch screens |

|                                                            |                                |
|------------------------------------------------------------|--------------------------------|
| Boundary treatments (e.g. fences, walls)                   |                                |
| Description of existing materials and finishes (optional): | Brick boundary walls           |
| Description of proposed materials and finishes:            | Brick boundary walls unchanged |

7. Materials

|                                                            |                                                                                                                  |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| Vehicle access and hard standing                           |                                                                                                                  |
| Description of existing materials and finishes (optional): | Black tarmacadam driveway                                                                                        |
| Description of proposed materials and finishes:            | Black tarmacadam driveway<br>Yellow resin bound gravel path<br>Reinforced parking and turning area, grass finish |

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Design and access statement

01 Site location plan

02 Site plan

03 Block plan

04 Existing plan

05 Proposed block plan

06 Proposed site plan

07 Proposed plan

8. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Are there any new public roads to be provided within the site? ☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☒ No

9. Vehicle Parking

Is vehicle parking relevant to this proposal? ☒ Yes ☐ No

Please provide information on the existing and proposed number of on-site parking spaces

| Type of vehicle | Existing number of spaces | Total proposed (including spaces retained) | Difference in spaces |
|-----------------|---------------------------|--------------------------------------------|----------------------|
| Cars            | 0                         | 2                                          | 2                    |

10. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.) ☐ Yes ☒ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

## 11. Assessment of Flood Risk

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

### How will surface water be disposed of?

☐ Sustainable drainage system

☐ Existing water course

☐ Soakaway

☒ Main sewer

☐ Pond/lake

## 12. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

b) Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

c) Features of geological conservation importance:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

## 13. Foul Sewage

Please state how foul sewage is to be disposed of:

☒ Mains Sewer

☐ Septic Tank

☐ Package Treatment plant

☐ Cess Pit

☐ Other

☐ Unknown

Are you proposing to connect to the existing drainage system?

☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings. Please state the plan(s)/drawing(s) references.

See drawing 02 for location of main sewer in Park Road

## 14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☒ Yes ☐ No

If Yes, please provide details:

See drawing 07

14. Waste Storage and Collection

Have arrangements been made for the separate storage and collection of recyclable waste? ☒ Yes ☐ No

If Yes, please provide details:

See drawing 07

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste? ☐ Yes ☒ No

16. Residential/Dwelling Units

Due to changes in the information requirements for this question that are not currently available on the system, if you need to supply details of Residential/Dwelling Units for your application please follow these steps:

- 1. Answer 'No' to the question below;
- 2. Download and complete this supplementary information template (PDF);
- 3. Upload it as a supporting document on this application, using the 'Supplementary information template' document type.

This will provide the local authority with the required information to validate and determine your application.

Does your proposal include the gain, loss or change of use of residential units? ☐ Yes ☒ No

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☒ No

18. Employment

Will the proposed development require the employment of any staff? ☒ Yes ☐ No

Please complete the following information regarding employees:

| Type               | Full-time | Part-time | Equivalent number of full-time |
|--------------------|-----------|-----------|--------------------------------|
| Existing employees | 0         | 0         | 0                              |
| Proposed employees |           | 1         |                                |

19. Hours of Opening

Are Hours of Opening relevant to this proposal? ☒ Yes ☐ No

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

| Use                               | Monday to Friday         | Saturday                 | Sunday and Bank Holidays | Unknown |
|-----------------------------------|--------------------------|--------------------------|--------------------------|---------|
| D1 - Non-residential institutions | Start Time:<br>End Time: | Start Time:<br>End Time: | Start Time:<br>End Time: | X       |

20. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal for a waste management development? ☐ Yes ☒ No

## 20. Industrial or Commercial Processes and Machinery

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

## 21. Hazardous Substances

Does the proposal involve the use or storage of any hazardous substances?

☒ Yes ☐ No

## 22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent  
☒ The applicant  
☐ Other person

## 23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

|            |                      |
|------------|----------------------|
| Title      | <input type="text"/> |
| First name | <input type="text"/> |
| Surname    | <input type="text"/> |
| Reference  | PE-00346-2013        |

Date (Must be pre-application submission)

Details of the pre-application advice received

The officer writes that a community / religious use would be most appropriate given the building's location, although he does not think that the Council would raise objection to the principle of finding a new use for the building that was compatible with its fabric, character and location. He would view a domestic use as problematic due to the internal alterations required to form accommodation and to the likely pressure to enclose part of the curtilage as a garden, thus divorcing the building from its setting and thereby degrading both character and setting

## 24. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 25. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates.

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990

25. Ownership Certificates and Agricultural Land Declaration

Owner/Agricultural Tenant

|                                   |                 |
|-----------------------------------|-----------------|
| Name of Owner/Agricultural Tenant |                 |
| Number                            | 11              |
| Suffix                            |                 |
| House Name                        | Coubro Chambers |
| Address line 1                    | West End        |
| Address line 2                    |                 |
| Town/city                         | Holbeach        |
| Postcode                          | PE12 7LW        |
| Date notice served (DD/MM/YYYY)   | 08/10/2019      |

Person role

- ☐ The applicant  
☒ The agent

|                               |            |
|-------------------------------|------------|
| Title                         | Mr         |
| First name                    | Philip     |
| Surname                       | Orchard    |
| Declaration date (DD/MM/YYYY) | 09/10/2019 |

☒ Declaration made

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

|                                  |            |
|----------------------------------|------------|
| Date (cannot be pre-application) | 09/10/2019 |
|----------------------------------|------------|