

Our ref: Shivean Gate, Moulton – H13-0970-20

Date: 10/07/2025

Emerald Homes Ltd
Enterprise Way
Pinchbeck
PE11 3YR

Place Directorate
Lincolnshire County Council
Highway and Flood Authority
Lancaster House, 36 Orchard Street
LINCOLN LN1 1XX
Telephone: (01522) 782070

Email:

DevelopmentManagement@lincolnshire.gov.uk

Officer dealing: Richard Ashton

To whom it may concern

S278 Minor Works Agreement – Pursuant to the Highways Act 1980

To comply with the conditions on your Planning Permission (ref.H13-0970-20) minor highway improvement works are required to be carried out, in the interests of highway safety.

The works required are: -

Construction of a 1.8 meter wide footway including a vehicle crossing as set out on condition 15 of the planning decision.

These works can be carried out by a S278 Minor Works Agreement whereby you carry out the works under agreement with the County Council. This will allow you to employ your own consultant to design and supervise the required highway works. The works will be carried out by a contractor appointed and employed by you but requiring the approval of the County Council.

PLEASE NOTE: The works cannot commence on site until this agreement has been signed by Lincolnshire County Council

To progress this agreement, the following will be required:

- Full name and address of the Developer.
- Full name and address of the Landowner (where appropriate).
- Copies of the Epitome of title to any land that is required for the works to be carried out and be dedicated to the County Council.
- Name and address of any Solicitors acting on your behalf.
- Copies of your proposed design, including a location plan; a layout of the works, drainage design, construction details, typical cross sections and long sections for formal approval.
- A fee of £2,500 is required. Please quote ref.MW.ShiveanGate when making payment to:
 - Bank – Barclays

- Account Name – Lincolnshire County Council
- Sort Code – 20-50-39
- Account No. - 63509095
- Any land dedication agreement requires an additional fee of £830 and is to be completed prior to the S278 Minor Works Agreement being signed.
- Should the construction or completion of the highway works be delayed by yourselves, or for any reason outside of the control of the County Council, then the County Council may recover from you all or additional abortive costs incurred.

The design package should include:

- Site Location Plan
- Layout drawing including drainage requirements
- Engineering Details
- Safety Audit (If required)
- IDB Consent (If required)

Where Traffic Regulation Orders may be required, the Developer should discuss this directly with the Programme Leader for Minor Works and Traffic. Typically, this process may extend over a period of 16 weeks and include specific restrictions, programme of works and costs/fees etc.

Once you have completed your final design package in accordance with the Highways and Flood Authority published standards, you should make their submission to the Highways and Flood Authority.

You should also note that you will be liable for the payment, in full of all disbursements and third-party costs, charges and fees incurred in respect of the requirements (to enable the works to be completed) of other bodies such as the Environment Agency, Network Rail and Statutory Undertakers.

I would remind you that you are obliged to conform to the Construction (Design and Management) regulations 2015 and, the need to appoint a Principal Designer and Principal Contractor. As part of the regulations you are also required, upon completion of the works, to provide the County Council with “As Built Drawings” along with any information relevant to the future maintenance of the works.

If you require any further information, please contact Richard Ashton

Yours faithfully



For Warren Peppard
Head of Development

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