

Application for Planning Permission and listed building consent for alterations,  
extension or demolition of a listed building.  
Town and Country Planning Act 1990  
Planning (Listed Buildings and Conservation Areas) Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

**1. Applicant Name, Address and Contact Details**

|                                                     |                                                 |                                                               |                                          |          |                                     |
|-----------------------------------------------------|-------------------------------------------------|---------------------------------------------------------------|------------------------------------------|----------|-------------------------------------|
| Title:                                              | <input type="text" value="Mr"/>                 | First Name:                                                   | <input type="text" value="Nicholas"/>    | Surname: | <input type="text" value="Revill"/> |
| Company name:                                       | <input type="text" value="Revills Jeweller's"/> |                                                               |                                          |          |                                     |
| Street address:                                     | <input type="text" value="12 Market Place"/>    |                                                               |                                          |          |                                     |
|                                                     | <input type="text"/>                            | Telephone number:                                             | <input type="text"/>                     |          |                                     |
|                                                     | <input type="text"/>                            | Mobile number:                                                | <input type="text" value="07903951987"/> |          |                                     |
| Town/City:                                          | <input type="text" value="Spalding"/>           | Fax number:                                                   | <input type="text"/>                     |          |                                     |
| Country:                                            | <input type="text"/>                            | Email address:                                                | <input type="text"/>                     |          |                                     |
| Postcode:                                           | <input type="text" value="PE11 1SL"/>           | <input type="text"/>                                          |                                          |          |                                     |
| Are you an agent acting on behalf of the applicant? |                                                 | <input checked="" type="radio"/> Yes <input type="radio"/> No |                                          |          |                                     |

**2. Agent Name, Address and Contact Details**

|                 |                                                              |                      |                                                   |          |                                      |
|-----------------|--------------------------------------------------------------|----------------------|---------------------------------------------------|----------|--------------------------------------|
| Title:          | <input type="text" value="Mr"/>                              | First Name:          | <input type="text" value="Andrew"/>               | Surname: | <input type="text" value="Oglesby"/> |
| Company name:   | <input type="text" value="Oglesby &amp; Limb Ltd"/>          |                      |                                                   |          |                                      |
| Street address: | <input type="text" value="Suite 4 &amp; 5 Market Chambers"/> |                      |                                                   |          |                                      |
|                 | <input type="text" value="12 Market Place"/>                 | Telephone number:    | <input type="text" value="01775761196"/>          |          |                                      |
|                 | <input type="text"/>                                         | Mobile number:       | <input type="text"/>                              |          |                                      |
| Town/City:      | <input type="text" value="Spalding"/>                        | Fax number:          | <input type="text"/>                              |          |                                      |
| Country:        | <input type="text" value="United Kingdom"/>                  | Email address:       | <input type="text" value="design@o-l-ltd.co.uk"/> |          |                                      |
| Postcode:       | <input type="text" value="PE11 1SL"/>                        | <input type="text"/> |                                                   |          |                                      |

**3. Description of Proposed Works**

Please describe details of the proposed development or works including details of proposals to alter,  
extend or demolish the listed building(s):

Has the development or work(s) already started? ☐ Yes ☒ No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

House:  Suffix:

House name:

Street address:

Town/City:

Postcode:

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:

Northing:

Description:

The site of the proposed conversion from offices to flats is the whole of the second floor level of 12 Market Place. Building alterations are however also required at first floor level at the same address.

#### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:  First name:  Surname:

Reference:

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

#### 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐ Yes ☒ No

#### 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☒ Yes ☐ No

If Yes, please provide details:

Space is available within the rear car park for the storage of waste and recyclables in separate bags. This is the system which is currently employed successfully by the existing flat and the same method will be used by the two proposed flats.

Have arrangements been made for the separate storage and collection of recyclable waste?

☒ Yes ☐ No

If Yes, please provide details:

## 7. Waste Storage and Collection

SHDC provide black and green bags and these will be utilized by the two new flats in the same way as for the existing flat at the rear of the site.

## 8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

## 9. Demolition

Does the proposal include total or partial demolition of a listed building?

☐ Yes ☒ No

## 10. Listed building alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, will there be works to the interior of the building?

☒ Yes ☐ No

Will there be works to the exterior of the building?

☐ Yes ☒ No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☒ Yes ☐ No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

The proposals are as indicated on the scheme drawings and within the heritage statement. Document references are as follows:

A1051-01 - Site location and block plan  
A1051-02 - Floor plans as existing  
A1051-10 - Floor plans as proposed  
A1051-11 - General details as proposed  
A1051-D,A and Heritage Statement

## 11. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know ☐ Grade I ☐ Grade II\* ☒ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☒ No

## 12. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?

☐ Yes ☒ No

## 13. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

13. Vehicle Parking

| Type of vehicle | Existing number of spaces | Total proposed (including spaces retained) | Difference in spaces |
|-----------------|---------------------------|--------------------------------------------|----------------------|
| Cars            | 8                         | 8                                          | 0                    |

14. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

Ceiling - description:

Description of *existing* materials and finishes:

Suspected:  
Part C19 lath and plaster  
Part C20 plasterboard

Description of *proposed* materials and finishes:

C20 plasterboard to be used for patch repairs to existing plasterboard ceilings and within proposed shower rooms.

Internal Doors - description:

Description of *existing* materials and finishes:

Part C19 painted timber doors with C20 FR lining boards.  
Part C20 painted MDF doors.

Description of *proposed* materials and finishes:

Existing FR doors to be upgraded using Envirograf system.  
1no. door to be reused in new location.  
Pproposed doors to be opainted timber.  
Doors and screen at FFL to be in lacquered timber to match existing at GFL.

Internal Walls - description:

Description of *existing* materials and finishes:

Part brick walls with lime plaster finish.  
Part lightweight stud partitions.

Description of *proposed* materials and finishes:

Propose partitions in timber/metal stud with Gypsum plasterboard linings.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

The proposals are as indicated on the scheme drawings and within the heritage statement. Document references are as follows:  
A1051-01 - Site location and block plan  
A1051-02 - Floor plans as existing  
A1051-10 - Floor plans as proposed  
A1051-11 - General details as proposed  
A1051-12 - Fire strategy as proposed  
A1051-D,A and Heritage Statement

15. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer☒Package treatment plant☐Unknown☐  
Septic tank☐Cess pit☐Other☐

Are you proposing to connect to the existing drainage system? ☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

Drawing A1051-10 shows the general layouts. The new wastes from the kitchen and shower room areas will connect to the existing drain stacks at first/ second floor level on the rear of the building. Exact locations are still to be determined.

## 16. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☒ Yes ☐ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☐ Main sewer

☐ Pond/lake

☐ Soakaway

☒ Existing watercourse

## 17. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

c) Features of geological conservation importance

☐ Yes, on the development site

☐ Yes, on land adjacent to or near the proposed development

☒ No

## 18. Existing Use

Please describe the current use of the site:

The first and second floor areas are currently offices, some in use and some currently without tenants.

Is the site currently vacant?

☐ Yes ☒ No

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated?

☐ Yes ☒ No

Land where contamination is suspected for all or part of the site?

☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination?

☐ Yes ☒ No

## 19. Trees and Hedges

Are there trees or hedges on the proposed development site?

☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

20. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?

☐ Yes ☒ No

21. Residential Units

Does your proposal include the gain or loss of residential units?

☒ Yes ☐ No

| Market Housing - Proposed |                    |   |   |    |         |
|---------------------------|--------------------|---|---|----|---------|
|                           | Number of bedrooms |   |   |    |         |
|                           | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios           |                    |   |   |    |         |
| Cluster Flats             |                    |   |   |    |         |
| Flats/Maisonettes         | 2                  | 0 | 0 | 0  | 0       |
| Houses                    |                    |   |   |    |         |
| Live-Work Units           |                    |   |   |    |         |
| Sheltered Housing         |                    |   |   |    |         |
| Unknown                   |                    |   |   |    |         |

Proposed Market Housing Total

2

| Social Rented Housing - Proposed |                    |   |   |    |         |
|----------------------------------|--------------------|---|---|----|---------|
|                                  | Number of bedrooms |   |   |    |         |
|                                  | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios                  |                    |   |   |    |         |
| Cluster Flats                    |                    |   |   |    |         |
| Flats/Maisonettes                |                    |   |   |    |         |
| Houses                           |                    |   |   |    |         |
| Live-Work Units                  |                    |   |   |    |         |
| Sheltered Housing                |                    |   |   |    |         |
| Unknown                          |                    |   |   |    |         |

Proposed Social Housing Total

| Intermediate Housing - Proposed |                    |   |   |    |         |
|---------------------------------|--------------------|---|---|----|---------|
|                                 | Number of bedrooms |   |   |    |         |
|                                 | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios                 |                    |   |   |    |         |
| Cluster Flats                   |                    |   |   |    |         |
| Flats/Maisonettes               |                    |   |   |    |         |
| Houses                          |                    |   |   |    |         |
| Live-Work Units                 |                    |   |   |    |         |
| Sheltered Housing               |                    |   |   |    |         |
| Unknown                         |                    |   |   |    |         |

Proposed Intermediate Housing Total

| Key Worker Housing - Proposed |                    |   |   |    |         |
|-------------------------------|--------------------|---|---|----|---------|
|                               | Number of bedrooms |   |   |    |         |
|                               | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios               |                    |   |   |    |         |
| Cluster Flats                 |                    |   |   |    |         |
| Flats/Maisonettes             |                    |   |   |    |         |
| Houses                        |                    |   |   |    |         |
| Live-Work Units               |                    |   |   |    |         |
| Sheltered Housing             |                    |   |   |    |         |
| Unknown                       |                    |   |   |    |         |

| Market Housing - Existing |                    |   |   |    |         |
|---------------------------|--------------------|---|---|----|---------|
|                           | Number of bedrooms |   |   |    |         |
|                           | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios           |                    |   |   |    |         |
| Cluster Flats             |                    |   |   |    |         |
| Flats/Maisonettes         |                    |   |   |    |         |
| Houses                    |                    |   |   |    |         |
| Live-Work Units           |                    |   |   |    |         |
| Sheltered Housing         |                    |   |   |    |         |
| Unknown                   |                    |   |   |    |         |

Existing Market Housing Total

| Social Rented Housing - Existing |                    |   |   |    |         |
|----------------------------------|--------------------|---|---|----|---------|
|                                  | Number of bedrooms |   |   |    |         |
|                                  | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios                  |                    |   |   |    |         |
| Cluster Flats                    |                    |   |   |    |         |
| Flats/Maisonettes                |                    |   |   |    |         |
| Houses                           |                    |   |   |    |         |
| Live-Work Units                  |                    |   |   |    |         |
| Sheltered Housing                |                    |   |   |    |         |
| Unknown                          |                    |   |   |    |         |

Existing Social Housing Total

| Intermediate Housing - Existing |                    |   |   |    |         |
|---------------------------------|--------------------|---|---|----|---------|
|                                 | Number of bedrooms |   |   |    |         |
|                                 | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios                 |                    |   |   |    |         |
| Cluster Flats                   |                    |   |   |    |         |
| Flats/Maisonettes               |                    |   |   |    |         |
| Houses                          |                    |   |   |    |         |
| Live-Work Units                 |                    |   |   |    |         |
| Sheltered Housing               |                    |   |   |    |         |
| Unknown                         |                    |   |   |    |         |

Existing Intermediate Housing Total

| Key Worker Housing - Existing |                    |   |   |    |         |
|-------------------------------|--------------------|---|---|----|---------|
|                               | Number of bedrooms |   |   |    |         |
|                               | 1                  | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios               |                    |   |   |    |         |
| Cluster Flats                 |                    |   |   |    |         |
| Flats/Maisonettes             |                    |   |   |    |         |
| Houses                        |                    |   |   |    |         |
| Live-Work Units               |                    |   |   |    |         |
| Sheltered Housing             |                    |   |   |    |         |
| Unknown                       |                    |   |   |    |         |

21. Residential Units

Proposed Key Worker Housing Total

Existing Key Worker Housing Total

|                                  |   |
|----------------------------------|---|
| Overall Residential Unit Totals  |   |
| Total proposed residential units | 2 |
| Total existing residential units |   |

22. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☒ Yes ☐ No

| Use Class/type of use                    | Existing gross internal floorspace (square metres) | Gross internal floorspace to be lost by change of use or demolition (square metres) | Total gross new internal floorspace proposed (including changes of use) (square metres) | Net additional gross internal floorspace following development (square metres) |
|------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| A2 - Financial and professional services | 280                                                | 140                                                                                 | 0                                                                                       | -140                                                                           |
| Total                                    | 280                                                | 140                                                                                 | 0                                                                                       | -140                                                                           |

For hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

| Use Class/types of use | Existing rooms to be lost by change of use or demolition | Total rooms proposed (including changes of use) | Net additional rooms |
|------------------------|----------------------------------------------------------|-------------------------------------------------|----------------------|
|                        |                                                          |                                                 |                      |

23. Employment

No Employment details were submitted for this application

24. Hours of Opening

No Hours of Opening details were submitted for this application

25. Site Area

What is the site area?

280.00

sq.metres

26. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Not applicable

Is the proposal for a waste management development?

☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

27. Hazardous Substances

Is any hazardous waste involved in the proposal?

☐ Yes ☒ No

A. Toxic substances

Amount held on site

Tonne(s)

## 27. Hazardous Substances

### B. Highly reactive/explosive substances

Amount held on site

Tonne(s)

### C. Flammable substances (unless specifically named in parts A and B)

Amount held on site

Tonne(s)

## 28. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent ☐ The applicant ☐ Other person

## 29. Certificates (Certificate A)

### Certificate of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding (*"agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act*).

Title:  First name:  Surname:

Person role:  Declaration date:  ☒ Declaration made

## 30. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.



Date