FOLD IF REQUIRED

# PLANNING APPLICATION

**For office use only**

Application No. H16/0284/03

Date Registered - 7 MAR 2003 7 MAR 2003

SOUTH HOLLAND

Please complete in block letters

**NAME AND ADDRESS OF APPLICANT**

ST. MATTHEW HOUSING
4 THE OLD CHURCH
ST. MATTHEWS ROAD
NORWICH. NR1 1SP.

Tel. No. 01603 442010.

**NAME AND ADDRESS OF AGENT**
(if form completed by agent)

Tel. No.
(Personal contact name)

Please complete in block letters

**FULL POSTAL ADDRESS OF THE APPLICATION SITE**

2 THE MEADOWS, SPALDING, LINCS, PE11 1QT.

Please complete in block letters

**DESCRIPTION OF PROPOSED DEVELOPMENT**

PROPOSED ERECTION OF 4 NO. SINGLE PERSON FLATS

Please complete

I attach
* Four copies of all plans
* an ownership certificate (see back page)
* a fee of £880.00 If you consider no fee is payable include a written explanation instead.

Signed P Howard Date 28/02/03 Previous application No.

Please tick **one** box and answer the extra questions under that section.

**TYPE OF APPLICATION**

| | (✓) | |
|---|---|---|
| a **full** application for change of use and/or new building works | ✓ | ➡ Now complete Parts 3, 4 and 5 and an Ownership Certificates |
| or a **outline** application | | ⬇ |

Please state Site Area Hectares

Please tick **any** box where you are including details which you wish to be considered as part of the application.

Siting Design External Appearance

Means of Access Landscaping

Now complete Parts 3 and 5 and an Ownership Certificate.

| | |
|---|---|
| or a **reserved matters** application. | ⬇ |
| A Please state Reference Number of outline permission.<br>B Please state which reserved matters are dealt with in this application.<br>Now complete Part 4 only | |
| a application for **renewal** of temporary permission<br>or **continuation** without complying with planning condition. | ⬇ |
| A Please state reference Number of previous permission<br>B Please state Condition Number referred to<br>Now complete an Ownership Certificate | |
| a application for **modification** of a condition on a<br>existing permission which has not yet been implemented. | ⬇ |
| A Please state Reference Number of previous permission<br>B Please state Condition Number referred to<br>C Please state variation required<br>Now complete an Ownership Certificate. | |

## TYPE OF DEVELOPMENT

3. A. Please state whether the proposal involves:- Tick as appropriate

| | | |
|---|---|---|
| (a) new Dwellings | ✓ | If so, how many? 4 |
| (b) Provision of buildings(s) | | |
| (c) Extension or extensions | | |
| (d) Other [illegible] | | |

4. A. Please state site area (in all cases) — SEE PLAN — hectares
B. If building works are proposed, please state extra floor space to be created — sq. metres
C. Please state size of any new structure:- (a) max. height: 4.900 metres; (b) max. length: 10.200 metres; (c) max. width: 6.600 metres
D. Please state type and colour of materials for facing external walls: TO BE AGREED
E. Please state type and colour of roofing materials: TO BE AGREED
F. Has a survey of the site been undertaken? State Yes or No: YES

## 5. GENERAL INFORMATION Please complete each section

**EXISTING USES**
Please state previous use(s) and if vacant, the last use(s) of site: EXISTING HOUSING FOR SINGLE PEOPLE

**ACCESS TO ROADS (VEHICULAR AND PEDESTRIAN)** Please tick one box

| | | |
|---|---|---|
| A. There will be no new access to a public road and no alteration to any existing access to a public road | ✓ | |
| or | | |
| B. There will be a new or altered access to a public road | | ➡ If so, name of road: ; Will there be: Individual accesses(s): ; New estate road: |
| C. What provision will be made for garages or parking within the site? | | PARKING SPACES |

**TREES** Please tick one box

| | | |
|---|---|---|
| A. The proposal does not involve the felling of any trees | ✓ | |
| B. The proposal does involve the felling of one or more trees | | ➡ If so, please show details on plans. |

**DRAINAGE** Please complete

| | |
|---|---|
| A. Please state how surface water will be disposed of | INTO EXISTING S.W. SYSTEM |
| B. For estate developments, please state how highway surface water will be disposed of | N/A |
| C. Please state if existing culvert and drain will be affected | NO. |
| D. Foul sewage is to be disposed of to: Mains sewer ✓ ; Cesspool ; Septic tank | |

**PLEASE COMPLETE IN ALL CASES** State Yes or No

| | | |
|---|---|---|
| The proposal is connected with agriculture | NO | ➡ If so, please give details in Part 6 |
| The proposal involves a listed building | NO | |
| The proposal involves a right of way | NO | |
| The proposal is known to affect contaminated or filled land | NO | |
| The proposal is for retail, warehousing, offices, shopping or other commercial purposes. | NO | ➡ If so, please complete Part 7 |
| In cases where pre-application consultation will be required, please state if you have sent a copy of the application to the consultee yourself. If yes, please give date sent. | — | ➡ Date: ; Consultee(s): |
| Is this application a resubmission of a previous submission? | — | ➡ Application No: |

## 6. ANY OTHER INFORMATION Please add any details you wish in support of your application

Continue on separate sheet if necessary

## INDUSTRIAL, WAREHOUSING, OFFICES OR SHOPS Please complete if appropriate

Please tick one box and complete B if necessary

A. The proposal does not involve any alteration in existing floorspace ☐

B. The proposal involves the creation of or an alteration in total **gross** floor space ☐

Proposed total gross floorspace ____ sq. m. Previous total gross floor space ____ sq. m.

The proposal includes the following net floorspace:

Retail ____ sq. m. Office ____ sq. m. Industrial ____ sq. m. Warehousing ____ sq. m.

Residential ____ sq. m. ➡ If so, please state use:

| | Office Staff | Industrial staff | Other staff |
|---|---|---|---|
| How many office staff, industrial and other staff will be employed on the premises as a result of the development proposed? If there are existing premises on the site, how many of the employees are new staff? | | | |
| If you propose to relocate staff from other premises please state where they are to be transferred involved and of the premises affected | | | |
| Where the proposal is for industrial development, give a description of the industrial process to be carried out and of the end products and the type of machinery to be installed. | | | |
| Where the proposal is the first stage of a larger scheme for which outline permission is not at present sought, please give such information as you can about the ultimate development | | | |
| Is the proposal related to an existing use on or near the site? If so, what is the relationship | State Yes or No ☐ | | |
| Is the proposal to replace existing premises in this area which will thereby become obsolete, inadequate or unsuitable? If so, please give details including gross floor area of such premises and your intentions in respect of those premises | State Yes or No ☐ | | |
| What provision has been made for the parking, loading and unloading of vehicles within the curtilage of the site? Please indicate the location of such provision on the plans and distinguish between parking for operational needs and parking for employees | | | |
| What will be the additional vehicular traffic flow to the site on a normal working day? (Please include all vehicles regularly visiting the site and individual employees driving to work) | | | |
| What are the existing, retained and proposed means of disposal of any effluents or trade refuse? | | | |
| Will the proposal involve the use of storage of any hazardous substances? | State Yes or No ☐ If yes, you may need to apply for Hazardous Substances Consent | | |
| What provision is being made for access to premises for the disabled? | | | |

# OWNERSHIP CERTIFICATES

PLEASE COMPLETE ALL THREE SECTIONS.

**APPLICANT'S INTEREST**

Interest in site (eg. owner, prosp. purchaser) OWNERS

If not the owner, give name and address of owner, if known

**OWNERSHIP OF THE SITE**

You must make sure that the owners of land are aware of applications made on it.

If you are the **sole owner of the whole site**, complete **Certificate A**.

If you are not the owner, or if the applicant is a prospective purchaser, or a tenant, or a joint owner, or the sole owner of the site then you must give notice to all other owners, and complete **Certificate B.** Owners are any person having a freehold interest or having a leasehold interest where seven years or more is unexpired. If you are unable to trace the owner please contact the Planning Office as a newspaper notice will be required.

**Certificate A** I certify that the applicant was an owner of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.

Signed ~~Agent~~ (Applicant / ~~Agent~~) Date 28/02/03

**Certificate B** The applicant has given the required notice to everyone else who were owners of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application

Owner's Name:

Address of owner at which notice was served: State Date notice served:

Signed ~~Agent~~ (Applicant / ~~Agent~~) Date

## 3. AGRICULTURAL HOLDINGS CERTIFICATE

If the land is not in agricultural use complete Certificate 1.

If the land is agricultural, but farmed by the owner and there is no agricultural tenant, complete Certificate 1.

If the site does relate to an agricultural holding, you must give notice to the tenant, and complete Certificate 2. If you are the sole agricultural tenant yourself, sign certificate 2 but insert 'not applicable' in the tenant details.

**Certificate 1** None of the land to which the application relates is or is part of any agricultural holding.

Signed ~~Agent~~ (Applicant / ~~Agent~~) Date 28/02/03

**Certificate 2** The applicant has given the required notice to every other person who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates.

Tenant's Name:

Address of tenant at which notice was served: State Date notice served:

Signed ~~Agent~~ (Applicant / ~~Agent~~) Date