SOUTH HOLLAND DISTRICT COUNCIL

Chris Simpkins
Chief Executive
Terry Huggins
Director of Customer Services
Bob Atkins
Director of Corporate Services

H16/1195/02

CONDITION COMPLIANCE

Applicant: **Allison Homes**
Tel:

Agent: **Archaeological Project Svcs**
01529 461618

Description: Details of archaeological report (Condition 9 of H16/0525/01)

Case Officer:
P J Udy

Location: **Site between Wygate Park and Monks Lane**
Spalding

VALID DATE: 04-NOV-02

Targets:	To case officer	11-NOV-02
	Inspected by	18-NOV-02
	Extra contacts	25-NOV-02
	Refer outstanding	09-DEC-02

TARGET COMMITTEE 17-DEC-02
Report deadline: 03-DEC-02
TERM DATE: 30-DEC-02
Agreed TD Ext:

Condition Compliance

Listed building:
Conservation Area:

CONSULTATIONS CARRIED OUT

			Sent	Expiry
Archaeological Officer	Highways & Planning Directorat	01522 552222	14-NOV-02	05-DEC-02

Council Offices
Priory Road
Spalding
Lincolnshire
PE11 2XE
Telephone: (01775) 761161
Fax: (01775) 711253
Email: Info@sholland.gov.uk

DC RECORD SHEET

Case Officer PDM

Registration

Reference H16/1195/02

Cross-reference 1 sh

Directions

Standard Scale dwg ☐ Surface water ☐ Agric appraisal ☐

Non-standard Article 3 ☐ Reg 4 ☐ LB (S10) ☐ Advert ☐ Env Assess ☐ LDC ☐ Other ☐

Direction authorised by Senior Officer _____

Further direction authorised by Senior Officer _____

Information satisfactory for DC _____

No of copies	Details

No of copies	Details

Amended description

Fee validation check: ☐ _____

Consultations/Publicity

Acknowledged / Standard Consults / Public register _____

Non-Standard

Press Publicity

Setting of LB ☐ Conserv Area ☐

Public Right of Way ☐ Discretionary ☐

Departure ☐ >> County Planning ☐

Consultations _____

	All	Selected	Viz:	☐
ROW	☐			
T15	☐			
TRA		☐	_____	_____
ENV		☐	_____	_____
EA		☐	_____	_____
DEM	☐			
LB		☐	_____	_____
			_____	_____
ARC		☑	Jim Bonner	
AG		☐	_____	
HAZ		☐	_____	_____
HSC	☐			
PLA		☐	_____	_____
			_____	_____
ADV		☐	_____	
ADJ		☐	_____	

OTHER _____

Senior Officer confirmed: PDM 13-11

Extra (Case Officer after inspection)

Specify:

Second Stage (after revalidation)

Reconsult

None ☐

All ☐

Specify

Consult for first time

Residents (Adjacent only)

Addresses :

Deliver/Post

Residents(consult first time)

Addresses :

Deliver/Post

Assessment

Notes for Case Officer

Site Inspection

Accuracy ?

Neighbours ?

Boundaries ?

Features ?

Inspected by _____

Date _____

Site Notice posted by _____

Date _____

Resident Notices delivered by _____

Date _____

Telephone and Visitor Record

7/8-4 J Bamber. Not the right Specification for the proposal. Should be WSB for road not Enclosure & Pte.

Emailed him for Specification

6-3 J. Bamber wrong info + wrong process.

2-5 J Bamber. Gave him info

Recommendation

Approve (or favourable) ☑

Refuse (or adverse) ☐

Signed P.M.J

Date 2-5

Conditions / Reasons

SN: ~~Archaeological~~ Scheme of works for archaeological investigations 4 April 2005

Non-Determination

Permitted development (or equiv) ☐

Non-development (or equiv) ☐

Withdrawn ☐

Other ☐ _____

Confirmed by Senior Officer _____

Referral Prior to Issue

Dept of Environment (LBC) ☐

Dept of Environment (DEP) ☐

NOTES

Disabled ☐

Section 106 / 278 ☐

Demolition ☐

LB Demolition ☐

Amended Plans ☐ Received

Drawing nos

Validation Record Sheet

Reference H16/1195/02

Submitted Fee £ NIL

Receipt No

Date received 04 NOV 2002

VALID ✓

Fees

Correct fee £ NIL Nil / discount Reason:

Additional £ Receipt No

Refund £ Voucher No

Invalid ☐

Fees ☐

Site plans ☐

Certificate ☐

Other ☐

Reminder .....

Cancelled .....

Type : (' COMP

Description :
(if different from form)

Details of Archeadological Report (condition 9 of H16/0525/01)

New / Redevelop / Use / Ext / Alt / Works

Site area

No of dwellings

Floorspace

Earlier permission reference

GRID REFERENCE S23033 322878

Building Control records:

Already submitted - Ref

Request needed

N/A

NOTES

Udy, Peter

From: Udy, Peter

Sent: 04 April 2003 16:22

To: 'Jim Bonner'

Subject: Woolram Wygate Distributer Road

Jim,

I have received another specification for the above site. If you're at SHDC before Easter can you look at the file to see if it is Ok. It will be in my DPO pending box. The reference number is H16/1195/02. Thanks.

Peter,

PS I'm away now until after Easter.

4 APR 2003

Mr Peter Udy
Planning Officer
Department of Planning
South Holland District Council
Priory Road
Spalding
Lincolnshire
PE11 2XE

PU
Emailed J.J Jr
Comments 4-4-03

3rd April 2003

Your ref: H16/1195/02
Our ref: J961/1181/DD

Dear Mr Udy

Re: Archaeological specifications for land off Woolram Wygate, Spalding Application No. H16/1195/02

Further to your letter and our telephone conversation, please find enclosed a copy of the specification (original application number H16/0525/01) for archaeological investigations during construction of an access road at the above-named site.

This specification was compiled at the request of the Client in March 2002 and was forwarded to Jim Bonnor, Lincolnshire County Council for approval. To date APS have not been asked to progress this work.

I trust this meets your present requirements.

Yours sincerely

Denise Drury
Project Manager
enc.

A P S
ARCHAEOLOGICAL PROJECT SERVICES

Project Design
Desk-top Assessments
Evaluations
Excavations
Watching Briefs
Project Management
Building Surveys
Presentation
Interpretation

Archaeological Project Services
The Old School • Cameron Street • Heckington • Sleaford • Lincs • NG34 9RW
Tel. (01529) 461618 • Fax (01529) 469444 • Email. info@apsarchaeology.co.uk

Archaeological Project Services is part of the Heritage Trust of Lincolnshire, a company limited by guarantee and a registered charity. Charity No: 1001463 • Company No: 2554738 (England).

REGISTERED IFA ORGANISATION

Our Ref: H16/1195/02
PJU/MJT

Your Ref:

Contact: Peter Udy

FILE COPY

Archaeological Project Services
The Old School
Cameron Street
Heckington
Sleaford
Lincs
NG34 9RW

2 April 2003

Dear Sir/Madam

Details of Archaeological Report (Condition 9 of H16/0525/01), Site Between Wygate Park and Monks House Lane, Spalding

I write in relation to the above application which you have submitted a specification for an archaeological evaluation. The report has been prepared for the residential development of the land. However, the application H16/0525/01 was for the construction of a distributor road and condition 9 requires a watching brief to be undertaken to monitor all stages of the development involving ground disturbance. It therefore appears that the specification for archaeological evaluation that you have submitted is incorrect in that it should be for a watching brief instead. Indeed it also appears that the evaluation report is for a larger area of land than will be affected by the construction of the road.

I would therefore be grateful if you would provide me with a specification for the archaeological watching brief for the road so that I can discharge the requirements of condition 9 of H16/0525/01. I would be grateful if you would send this to me making it clear that it is for application H16/1195/02 so that it finds its way to that file rather than having a new one created for it.

Yours faithfully

Peter Udy
Planning Officer

Udy, Peter

From: Denise Drury [DRURY@apsarchaeology.co.uk]
Sent: 17 February 2003 13:01
To: Udy, Peter
Subject: Re: FW: H16/1195/02 (details of archaeological report for condition 9 of H16/0525/01)

Dear Mr Udy
Re: your recent email concerning H16/0525/01. Unfortunately your earlier email (December 2002) was adressed to Steve Haynes (who has not worked for this organisation for some time) and was probably misdirected.

The specification for archaeological evaluation at Woolram Wygate, Spalding, version 1, 22/10/2002 relates to the evaluation (trial trenching) at the site and was approved by Jim Bonnor. However, the wrong planning number (H16/0525/01), which relates to an access road, was appended in error. The Client has since provided the following application number: H16/0578/01 which I understand refers to the residential development of the site.

I trust this clarifies the situation, however, please contact me directly if you have any further queries or require an amended copy of the specification.

Yours sincerely

Denise Drury
Project Manager

Hello Steve
I don't appear to have received a reply to this email. Can you email
the specification that Jim wants please.
Peter Udy

-----Original Message-----
From: Udy, Peter
Sent: 07 December 2002 11:56
To: 'Steve Haynes (info@apsarchaeology.co.uk)'
Subject: H16/1195/02 (details of archaeological report for condition 9
of H16/0525/01)

Steve,
I have been advised by Jim Bonner that the report I have received from
you is not the correct one. It is specification for archaeological evaluation, version 1, 22/10/2002. Jim says this is for the residential development and not for the road as is required by
the
condition. Can you please send me the correct one.
Thanks
Peter Udy
Planning Officer

Archaeological Project Services
Tel 01529 461618
Fax 01529 469444
email drury@apsarchaeology.co.uk

A P S
ARCHAEOLOGICAL
P R O J E C T
S E R V I C E S

Project Design

Desk-top Assessments

Evaluations

Excavations

Watching Briefs

Project Management

Building Surveys

Presentation

Interpretation

Department of Planning
South Holland District Council
Priory Road
Spalding
Lincolnshire
PE11 2XE

NOV 2

11/11/02

31st October 2002

Dear Sirs

Re: Archaeological evaluation: Woolram Wygate, Spalding
Planning Application No. H16/0525/01

Please find enclosed a copy of the specification for archaeological evaluation at the above-named site. A further copy of the specification has been forwarded to Mr Bonnor, Lincolnshire County Council.

Yours faithfully

Denise Drury
Project Manager
enc.

Archaeological Project Services
The Old School • Cameron Street • Heckington • Sleaford • Lincs • NG34 9RW
Tel. (01529) 461618 • Fax (01529) 469444 • Email. info@apsarchaeology.co.uk

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REGISTERED IFA ORGANISATION

SHDC
Planning & Development
- 4 APR 2003
Ref 1195/02

LAND AT WOOLRAM WYGATE, SPALDING, LINCOLNSHIRE

SCHEME OF WORKS FOR ARCHAEOLOGICAL INVESTIGATIONS

DETERMINED
PLAN

PREPARED FOR
THE ROBERT DOUGHTY CONSULTANCY
AND ALLISON HOMES LTD

BY
ARCHAEOLOGICAL PROJECT SERVICES
Institute of Field Archaeologists'
Registered Organisation No. 21

MARCH 2002

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1 SUMMARY

1.1 *A scheme of archaeological works is required during construction of an access road for a proposed residential development programme at Woolram Wygate, Spalding, Lincolnshire. The new route will run northward from Monk's House Lane.*

1.2 *The site lies in an area of known archaeological significance. Immediately to the southwest of the road route are cropmarks of probable Romano-British field systems and other ditches, probably also Roman in date, have been identified in previous investigations. Additionally, a salt-making site of probable Roman date has also been identified to the east of the road route.*

1.3 *The archaeological work will consist of monitoring of groundwork for the road construction. Should significant remains be encountered more detailed investigations may be required at their locations.*

1.4 *On completion of the fieldwork a report will be prepared detailing the results of the investigation. The report will consist of a narrative supported by illustrations and photographs.*

2 INTRODUCTION

2.1 This document comprises a scheme of works for archaeological investigations during construction of an access road for a new residential development on land at Woolram Wygate, Spalding, Lincolnshire.

2.2 This document contains the following parts:

2.2.1 Overview.

2.2.2 Stages of work and methodologies.

2.2.3 List of specialists.

2.2.4 Programme of works and staffing structure of the project

3 SITE LOCATION

3.1 Spalding is located 23km southwest of Boston and 30km southeast of Sleaford in the South Holland district of Lincolnshire. The site is on the western edge of the town, to the west of Woolram Wygate. Approximately 700m long and 10m wide, the route extends northward from Monk's House Lane from National Grid

Reference TF 2302 2255 to TF 2309 2312.

4 PLANNING BACKGROUND

4.1 A planning application was submitted to South Holland District Council for the construction of an access road for programmes of residential development. Permission is subject to a condition requiring the undertaking of archaeological investigations in accordance with a written scheme of works submitted to and approved by the local authority's archaeological advisor.

4.2 The route will, to a large extent, overlie current field dykes, which will be filled in prior to construction of the road.

5 SOILS AND TOPOGRAPHY

5.1 The site is on fairly flat level land at approximately 3m OD. Local soils are the calcareous alluvial gleys of the Agney series, while to the east are Wisbech Association, mainly coarse silty calcareous soils developed on marine alluvium (Robson 1990).

6 ARCHAEOLOGICAL OVERVIEW

6.1 The road route lies at the western edge of Spalding town. A Romano-British settlement has previously been identified *c.* 300m to the southwest. Ditches of field systems and settlements, also of Roman date, have also been identified to the southwest. Cropmarks, apparently defining field systems and a probable drove-way, also lie a little to the southwest (Archaeological Project Services 2000). Recent geophysical survey in the vicinity identified a salt-making site, probably also Romano-British in date, about 100m east of the road route (Oxford Archaeotechnics 2002).

7 AIMS AND OBJECTIVES

7.1 The aims of the investigations will be:

7.1.1 To record and interpret the archaeological features exposed during the groundwork for the road.

7.2 The objectives of the investigations will be to:

7.2.1 Determine the form and function of the archaeological features encountered;

7.2.2 Determine the location, spatial arrangement and density of the archaeological features encountered;

7.2.3 As far as practicable, recover dating evidence from the archaeological features, and

7.2.4 Establish the sequence of the archaeological remains present on the site.

8 SITE OPERATIONS

8.1 General considerations

8.1.1 All work will be undertaken following statutory Health and Safety requirements in operation at the time of the investigation.

8.1.2 The work will be undertaken according to the relevant codes of practise issued by the Institute of Field Archaeologists (IFA), under the management of a Member of the institute (MIFA). Archaeological Project Services is IFA registered organisation no. 21.

8.1.3 Any and all artefacts found during the investigation and thought to be 'treasure', as defined by the Treasure Act 1996, will be removed from site to a secure store and promptly reported to the appropriate coroner's office.

8.2 Methodology

8.2.1 The investigations will be undertaken during the ground works phase of development, and includes the archaeological monitoring of all phases of soil movement.

8.2.2 Stripped areas and trench sections will be observed regularly to identify and record archaeological features that are exposed and to record changes in the geological conditions. The section drawings of the trenches will be recorded at a scale of 1:10. Should features be recorded in plan these will be drawn at a scale of 1:20. Written descriptions detailing the nature of the deposits, features and fills encountered will be compiled on Archaeological Project Services' pro-forma record sheets.

8.2.3 Should archaeological remains be encountered that are too extensive or significant to be adequately examined and recorded under normal monitoring conditions then the zone of remains will be fenced off. The client and archaeological curator will be notified of these and, ideally, a meeting convened on site to discuss and assess the remains. If further

examination of the remains is deemed necessary a revised scheme of investigations to deal with them will be produced and submitted for approval by the planning authority's archaeological advisor.

8.2.4 Any finds recovered will be bagged and labelled for later analysis.

8.2.5 Throughout the investigation a photographic record will be compiled. The photographic record will consist of:

- the site during work to show specific stages, and the layout of the archaeology within the trench.
- groups of features where their relationship is important

8.2.6 Should human remains be located the appropriate Home Office licence will be obtained before their removal. In addition, the Local Environmental Health Department and the police will be informed.

9 POST-EXCAVATION

9.1 Stage 1

9.1.1 On completion of site operations, the records and schedules produced during the investigation will be checked and ordered to ensure that they form a uniform sequence forming a level II archive. A stratigraphic matrix of the archaeological deposits and features present on the site will be prepared. All photographic material will be catalogued and labelled, the labelling referring to schedules identifying the subject/s photographed.

9.1.2 All finds recovered during the fieldwork will be washed, marked and packaged according to the deposit from which they were recovered. Any finds requiring specialist treatment and conservation will be sent to the Conservation Laboratory at the City and County Museum, Lincoln.

9.2 Stage 2

9.2.1 Detailed examination of the stratigraphic matrix to enable the determination of the various phases of activity on the site.

9.2.2 Finds will be sent to specialists for identification and dating.

9.3 Stage 3

9.3.1 On completion of stage 2, a report detailing the findings of the

investigation will be prepared.

9.3.2 This will consist of:

- A non-technical summary of the results of the investigation.
- A description of the archaeological setting of the investigation site.
- Description of the topography of the site.
- Description of the methodologies used during the investigation.
- A text describing the findings of the investigation.
- A consideration of the local, regional and national context of the investigation findings.
- Plans of the archaeological features exposed. If a sequence of archaeological deposits is encountered, separate plans for each phase will be produced.
- Sections of the archaeological features.
- Interpretation of the archaeological features exposed, and their chronology and setting within the surrounding landscape.
- Specialist reports on the finds from the site.
- Appropriate photographs of the site and specific archaeological features.

10 REPORT DEPOSITION

10.1 Copies of the investigation report will be sent to: the clients, the Robert Doughty Consultancy and Allison Homes Ltd; the Lincolnshire County Council Archaeology Section; and South Holland District Council Planning Department.

11 ARCHIVE

11.1 The documentation and records generated during the investigation will be sorted and ordered into the format acceptable to the City and County Museum, Lincoln. This will be undertaken following the requirements of the document titled

Conditions for the Acceptance of Project Archives for long-term storage and curation.

12 PUBLICATION

12.1 A report of the findings of the investigation will presented to the editor of the journal *Lincolnshire History and Archaeology*. If appropriate, notes on the findings will be submitted to the appropriate national journals: *Britannia* for discoveries of Roman date, and *Medieval Archaeology* and the *Journal of the Medieval Settlement Research Group* for findings of medieval or later date.

13 CURATORIAL RESPONSIBILITY

13.1 Curatorial responsibility for the archaeological work undertaken on the site lies with the Lincolnshire County Council Archaeology Section. They will be given notice in writing of the commencement of the project.

14 VARIATIONS

14.1 Variations to the proposed scheme of works will only be made following written confirmation of acceptance from the archaeological curator.

15 PROGRAMME OF WORKS AND STAFFING LEVELS

15.1 The investigation will be integrated with the programme of construction and is dependent on the developers' work programme. It is therefore not possible to specify the person-hours for the archaeological site work.

15.2 An archaeological supervisor with experience of similar investigations will undertake the work.

15.3 Post-excavation analysis and report production will be undertaken by the archaeological supervisor, or a post-excavation analyst, as appropriate, with assistance from a finds supervisor, illustrator and external specialists. It is expected that each fieldwork day (equal to one person-day) will require a post-excavation day (equal to one-and-a-half person-days) for completion of the analysis and report. If the fieldwork lasts longer than about four days then there will be an economy of scale with the post-excavation analysis.

16 CONTINGENCIES

16.1 Should significant or extensive archaeological remains be encountered the brief of works, set by the archaeological curator, requires sufficient time to ensure the appropriate level of excavation / recording / sampling of those remains. This may

require interruptions in the development work to allow for the recording of archaeologically sensitive areas. Variations to the proposed scheme of works will only be made following written confirmation of acceptance from the archaeological curator.

17 SPECIALISTS TO BE USED DURING THE PROJECT

17.1 The following organisations/persons will, in principle and if necessary, be used as subcontractors to provide the relevant specialist work and reports in respect of any objects or material recovered during the investigation that require their expert knowledge and input. Engagement of any particular specialist subcontractor is also dependent on their availability and ability to meet programming requirements.

Task	Body to be undertaking the work
Conservation	Conservation Laboratory, City and County Museum, Lincoln
Pottery Analysis	Prehistoric - Trent & Peak Archaeological Trust
	Roman - B Precious, Independent Specialist
	Anglo-Saxon - J Young, Independent Specialist
	Medieval and later - G Taylor, APS in consultation with H Healey, Independent Archaeologist
Non-pottery Artefacts	J Cowgill, Independent Specialist
Animal Bones	Environmental Archaeology Consultancy
Environmental Analysis	J Rackham, Independent Specialist
Human Remains Analysis	R Gowland, Independent Specialist

18 INSURANCES

18.1 Archaeological Project Services, as part of the Heritage Trust of Lincolnshire, maintains Employers Liability Insurance of £10,000,000, together with Public and Products Liability insurances, each with indemnity of £5,000,000. Copies of insurance documentation can be supplied on request.

19 COPYRIGHT

19.1 Archaeological Project Services shall retain full copyright of any commissioned reports under the Copyright, Designs and Patents Act 1988 with all rights reserved; excepting that it hereby provides an exclusive licence to the client for the use of such documents by the client in all matters directly relating to the project as described in the Project Specification.

19.2 Licence will also be given to the archaeological curators to use the documentary archive for educational, public and research purposes.

19.3 In the case of non-satisfactory settlement of account then copyright will remain fully and exclusively with Archaeological Project Services. In these circumstances it will be an infringement under the Copyright, Designs and Patents Act 1988 for the client to pass any report, partial report, or copy of same, to any third party. Reports submitted in good faith by Archaeological Project Services to any Planning Authority or archaeological curator will be removed from said planning Authority and/or archaeological curator. The Planning Authority and/or archaeological curator will be notified by Archaeological Project Services that the use of any such information previously supplied constitutes an infringement under the Copyright, Designs and Patents Act 1988 and may result in legal action.

19.4 The author of any report or specialist contribution to a report shall retain intellectual copyright of their work and may make use of their work for educational or research purposes or for further publication.

20 BIBLIOGRAPHY

Archaeological Project Services, 2000 *Desk-based Assessment at land west of Woolram Wygate, Spalding, Lincolnshire (SWW00),* unpublished APS report **185/00**

Oxford Archaeotechnics, 2002 *Land West of Woolram Wygate, Spalding, Lincs., Topsoil Magnetic Susceptibility and Magnetometer Survey*

Robson, JD, 1990 *Soils of the Boston and Spalding District*, Memoirs of the Soil Survey of Great Britain

Specification: Version 2, 22-03-02