FOUR COPIES REQUIRED

PLANNING APPLICATION

For office use only

Application No. H16/1314/97

Date Registered 19 DEC 1997

1. Please complete in block letters

NAME AND ADDRESS OF APPLICANT

[illegible]

Tel. No. [illegible] 349 [illegible]

NAME AND ADDRESS OF AGENT

(If form completed by agent)

[illegible]

Tel. No. [illegible]

(Personal contact name) [illegible]

Please complete in block letters

FULL POSTAL ADDRESS OF THE APPLICATION SITE

[illegible] Sheet [illegible] H16 [illegible]

Please complete in block letters

DESCRIPTION OF PROPOSED DEVELOPMENT

[illegible]

Please complete

I attach
- Four copies of all plans
- an ownership certificate [illegible]
- a fee of [illegible]

Signed [signature]

Date [illegible]

Please [illegible] one box and answer the extra questions under that section

2. **TYPE OF APPLICATION**

[illegible] a full application for change of use and/or new building works [✓] Tel

Now complete Parts 3, 4 and 5 and an Ownership Certificate

or [illegible] an **outline** application [ ] %

[illegible] Area [ ] (Hectares)

[illegible] box where you are including details which you wish to be [illegible]

[illegible]

Siting [ ] Design [ ] External Appearance [ ]

Means of Access [ ] Landscaping [ ]

Now complete Parts 3 and 5 and an Ownership Certificate.

or This is a **reserved matters** application. [ ] %

A. Please state Reference Number of outline permission.
B. Please state which reserved matters are dealt with in this application.
Now complete Part 4 only

or This is an application for **renewal** of temporary permission or **continuation** without complying with planning condition [ ] %

A. Please state reference Number of previous permission
B. Please state Condition Number referred to
Now complete an Ownership Certificate

or This is an application for **modification** of a condition on a [illegible] which has not yet been implemented. [ ] %

A. Please state Reference Number of previous permission
B. Please state Condition Number referred to
C. Please state variation required
Now complete an Ownership Certificate.

7. INDUSTRIAL, WAREHOUSING, OFFICES OR SHOPS Please complete if appropriate

Please tick **one** box and complete B if necessary

A. The proposal does not involve any alteration in existing floorspace ☐

B. The proposal involves the creation of or an alteration in total **gross** floorspace ☐

Proposed total gross floorspace [illegible] sq. m. Previous total gross floor space [illegible] sq. m.

This new total includes the following net floorspace

Retail [illegible] sq. m. Office [illegible] sq. m. Industrial [illegible] sq. m. Warehousing [illegible] sq. m.

Other [illegible] sq. m. ➡ If so, please state use. [illegible]

	Office Staff	Industrial staff	Other staff
How many office, industrial and other staff will be employed on the site as a result of the development proposed? If you have existing premises on the site, how many of the employees will be new staff?	[illegible]		[illegible]
If you propose to transfer staff from other premises please give details of the numbers involved and of the premises affected.	[illegible]		
In the case of industrial development, give a description of the processes to be carried out and of the end products and the type of plant or machinery to be installed.	[illegible]		
If the proposal forms a stage of a larger scheme for which planning permission is not at present sought, please give what information you can about the ultimate development.	[illegible]		
Is the proposal related to an existing [illegible]?	State Yes or No ☐		
If so, please explain the relationship.			
Is this a proposal to replace existing [illegible] or elsewhere which have become obsolete [illegible] otherwise unsatisfactory?	State Yes or No ☐		
If so, please give details, including gross [illegible] premises and state your intentions in [illegible] premises.			
What provisions have been made for the parking, loading and unloading of vehicles within the [illegible] (Please show the location of such provisions on the plans and distinguish between parking for [illegible] other purposes).	[illegible]		
What is the estimated vehicular traffic [illegible] during a normal working day? (Please [illegible] except those used by individual employees [illegible])	[illegible]		
What is the nature, volume and process [illegible] disposal of any trade effluents or trade [illegible]	[illegible]		
Will the proposed use involve the [illegible] hazardous materials?	State Yes or No ☐	If yes, you may need to apply for Hazardous Substances Consent	
What provision is being made for [illegible] for the disabled?	[illegible]		

[illegible]

TYPE OF DEVELOPMENT

3. A. Please state whether the proposal involves:- *(Tick one or more boxes)*

(i) New Dwellings ☐ If so, how many:

(ii) Other new building(s) ☐

(iii) Alterations or extension ☐

(iv) Change of use ☐

4. A. Please state site area (in all cases) hectares

B. If building works are proposed, please state extra floor space to be created: sq. metres

C. Please state size of any new structure:- (a) max. height: metres
(b) max. length: metres
(c) max. width: metres

D. Please state type and colour of materials for facing external walls:

E. Please state type and colour of roofing materials:

F. Has a survey of the site been undertaken? State Yes or No ☐

5. GENERAL INFORMATION Please complete each section

EXISTING USES
Please state existing or, if vacant, the last use(s) of site:

ACCESS TO ROADS (VEHICULAR AND PEDESTRIAN) Please tick one box

A. There will be no new access to a public road and no alteration to any existing access to a public road ☐

or

B. There will be a new or altered access to a public road ☐ ➡ If so, name of road:
Will there be:-
Individual access(es) ☐
New estate road ☐

C. What provision will be made for garages or parking within the site?

TREES Please tick one box

A. The proposal does not involve the felling of any trees ☐

B. The proposal does involve the felling of one or more trees ☐ ➡ *If so, please show details on plans.*

DRAINAGE Please complete

A. Please state how surface water will be disposed of:

B. For estate developments, please state how highway surface water will be disposed of:

C. Please state whether a land drain will be affected:

D. Foul sewerage will be disposed of to:
Mains sewer ☐ *Cesspool* ☐ *Septic tank* ☐

PLEASE COMPLETE IN ALL CASES

	State Yes or No	
The proposal is in connection with agriculture	☐	➡ If so, please give details in Part 6
The proposal affects a listed building	☐	
The proposal affects a public right of way	☐	
The proposal is known to affect contaminated or filled land	☐	
The proposal is for industrial, warehousing, offices, shopping or similar commercial purposes	☐	➡ If so, please complete Part 7
If it is considered that statutory consultation will be required, please state name and address of body to be consulted in relation to the application. If you have already received details of this application from the body, please state date sent.	☐	➡ Date: Consultee(s):
Is this application to deal with a previous submission?	☐	➡ Application No:

6. ANY OTHER INFORMATION Please add any details you wish in support of your application.

Continue on separate sheet if necessary

OWNERSHIP CERTIFICATES

PLEASE COMPLETE ALL THREE SECTIONS.

1. APPLICANT'S INTEREST

Please state interest in site (e.g. owner, prosp. purchaser)

(Please remember to indicate on the location plan any other land under your control)

2. OWNERSHIP OF THE SITE

This certificate is to make sure that the owners of land are aware of applications made on it.

If the applicant is the **sole owner of the whole site,** complete **Certificate A.**
In **any other case** (i.e. if the applicant is a prospective purchaser, or a tenant, or a joint owner, or the sole owner of only part of the site) then you must give notice to all other owners, and complete **Certificate B.**
(An "owner" is a person having a freehold interest, or having a leasehold interest where seven years or more remains unexpired). If you are unable to trace the owner, please contact the Planning Office as a different certificate will be required.

Certificate A Nobody except the applicant was an owner of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.

Signed ..... (Applicant / Agent) Date .....

Certificate B The applicant has given the required notice to everyone else who were owners of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.

Owner's Name:

Address of owner at which notice was served: State Date notice served:

Signed ..... (Applicant / Agent) Date .....

3. AGRICULTURAL HOLDINGS CERTIFICATE

If the land is not in agricultural use complete Certificate 1.
If the land is agricultural, but farmed by the owner and there is no agricultural tenant, complete Certificate 1.
If the site does relate to an agricultural holding, you must give notice to the tenant, and complete Certificate 2. If you are the sole agricultural tenant yourself, sign certificate 2 but insert 'not applicable' in the tenant details.

Certificate 1 None of the land to which the application relates is or is part of any agricultural holding.

Signed ..... (Applicant / Agent) Date .....

Certificate 2 The applicant has given the required notice to every other person who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates.

Tenant's Name:

Address of tenant at which notice was served: State Date notice served:

Signed ..... (Applicant / Agent) Date .....