PLANNING PORTAL

This form is specifically designed to be printed and completed offline.
Please complete this form in block capitals using black ink to facilitate scanning.

You are advised to read the accompanying guidance notes and per-question help text.

If you would rather make this application online, you can do so on our website: https://www.planningportal.co.uk/apply

Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to Dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion

Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q

Privacy Notice

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:

SOUTH HOLLAND DISTRICT COUNCIL

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.
Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information.
If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title:	Mr	First name:	D
Last name:	Wing		
Company (optional):			
Unit:		Number:	Suffix:
Building name:			
Address 1:	The Rookery		
Address 2:	171 Rookery Road		
Address 3:	Sutton Bridge		
Town:	Spalding		
County:	Lincs		
Country:			
Postcode:	PE12 9QG		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):	G R Merchant Ltd		
Unit:	4	Number:	Suffix:
Building name:			
Address 1:	Wrights Mews		
Address 2:	12a Park Road		
Address 3:	Holbeach		
Town:	Spalding		
County:	Lincs		
Country:			
Postcode:	PE12 7EE		

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		Number:		Suffix:	

Building name:	
Address 1:	The Rookery
Address 2:	171 Rookery Road
Address 3:	Sutton Bridge
Address 4:	Spalding
Postcode:	PE12 9QG

4. Eligibility

Was the use of the site on 20 March 2013 (or the last use before that date) solely for an agricultural use as part of an established agricultural unit?

☒ Yes ☐ No

If not, and was the site only brought into use after 20 March 2013, what date was it brought into use solely for an agricultural use as part of an established agricultural unit: (DD/MM/YYYY)

Has the use, as detailed above, been continuous since the date stated; and will that use continue until the proposed development commences?

☒ Yes ☐ No

To be eligible for this permitted development right, the site must have been used as detailed above:
- on 20 March 2013 (or the last use before that date); or
- if brought into use after 20 March 2013, for a period of at least 10 years prior to development commencing.

If this will not be the case, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Has any work under the permitted development rights for the erection, extension or alteration of a building reasonably necessary for the purposes of agriculture been carried out on the agricultural unit since 20 March 2013?

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Will the external dimensions of the resulting building(s) extend beyond the existing building(s) at any point?

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Is any part of the land, site or building:
- in a conservation area;
- in an area of outstanding natural beauty;
- in an area specified by the Secretary of State for the purposes of enhancement and protection of the natural beauty and amenity of the countryside;
- in the Broads;
- in a National Park;
- in a World Heritage Site;
- in a site of special scientific interest;
- in a safety hazard area;
- in a military explosives storage area;
- a scheduled monument (or the site contains one);
- a listed building (or within the curtilage of a listed building).

☐ Yes ☒ No

If you have answered yes above, the proposal will exceed the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

5. Agricultural Tenants

Is the site currently occupied under any agricultural tenancy agreements?

☐ Yes ☒ No

If yes, have all the parties to any agricultural tenancy agreements consented to the change of use?

☐ Yes ☐ No

If the site is currently occupied under any agricultural tenancy agreements and:

- all parties have consented to the change of use

You will need to include copies of the written confirmations from all relevant landlords and tenants, stating their consent, when this application is submitted.

- not all parties have consented to the change of use

Your proposals will not be eligible for permitted development based on the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

Have any agricultural tenancy agreements been terminated in the year before development is proposed to begin for the purpose of carrying out the proposed change of use?

☐ Yes ☒ No

If yes, have all the parties to all of the terminated agricultural tenancy agreements agreed that the site is no longer required for agricultural use?

☐ Yes ☐ No

If any agricultural tenancy agreements have been terminated in the year before development is proposed to begin for the purpose of carrying out the proposed change of use, and:

- all parties have agreed that the site is no longer required for agricultural use

You will need to include copies of the written confirmations from all relevant landlords and tenants, stating that they agree the site is no longer required for any agricultural use, when this application is submitted.

- not all parties agreed that the site is no longer required for agricultural use

Your proposals will not be eligible for permitted development based on the limits set by legislation. In this circumstance, you should not continue with this application and seek advice from the Local Planning Authority on the best course of action.

6. Dwellinghouses and floor space

How many smaller dwellinghouses will be created by this proposal:	0
How many smaller dwellinghouses have previously been created under this permitted development right on this established agricultural unit:	0

Smaller dwellinghouses are defined as having no more than 100 square metres of floor space per dwelling.

How many larger dwellinghouses will be created by this proposal:	1
How many larger dwellinghouses have previously been created under this permitted development right on this established agricultural unit:	0

Larger dwellinghouses are defined as having more than 100 but no more than 465 square metres of floor space per dwelling.

What will be the net increase in dwellinghouses:	1

Note that this figure should be the number of dwellinghouses proposed by the development that is additional to the number of dwellinghouses on the site immediately prior to the development.

Will the floor space of any single proposed dwellinghouse exceed 465 square metres?

☐ Yes ☒ No

Will the total combined floor space (previously and in this proposal) changed to Larger Dwellinghouses under this permitted development right on this established agricultural unit exceed 465 square metres?

☐ Yes ☒ No

To be eligible for this permitted development right, the number and size of dwellinghouses developed has to be within the limits set by legislation. This includes any dwellinghouses that were previously developed under this permitted development right.

- No more than a total of 5 dwellinghouses (including no more than 3 larger dwellinghouses) can be developed;
- No single dwellinghouse can exceed 465 square metres of floor space; and
- The total combined floor space of all the larger dwellinghouses developed cannot exceed 465 square metres.

If the proposals exceed any of these limits, you should not continue with this application and seek advice from your Local Planning Authority on the best course of action.

7. Description of Proposed Works, Impacts and Risks

Please describe the proposed development including the siting and location of the building(s):

Change of use of agricultural building to dwelling

Are any associated building works or other operations required to make this change?
Note that such works are restricted to those listed below that are reasonably necessary to convert the building(s) for use as a dwellinghouse:
- The installation or replacement of windows, doors, roofs, or exterior walls;
- The installation or replacement of water, drainage, electricity, gas or other services;
- Partial demolition to the extent reasonably necessary to carry out the works listed above.

☒ Yes ☐ No

If yes, please provide details of the design and external appearance of the building(s) in regard to these building works or other operations (including partial demolition):

Please see drawing 01A & 02
BNG Exemption
FRA Report
Statement

7. Description of Proposed Works, Impacts and Risks (continued)

Please provide details of any transport and highways impacts and how these will be mitigated:

Please see statement

Please provide details of any noise impacts and how these will be mitigated:

Please see statement

Please provide details of any contamination risks and how these will be mitigated:

Please see statement

7. Description of Proposed Works, Impacts and Risks (continued)

Please provide details of any flooding risks and how these will be mitigated.
A flood risk assessment should accompany the application where the site:
- is in Flood Zones 2 or 3 (Check online: https://flood-map-for-planning.service.gov.uk/); or
- is in an area with critical drainage problems (Check with the Local Planning Authority, it will have been notified of such areas by the Environment Agency).

See FRA Report

8. Checklist

Please read the following checklist to make sure you provide all the required information in support of your proposal.
The information provided should include all the details necessary for the Local Planning Authority to determine if the proposal complies with permitted development legislation, and if its prior approval will be required.
If sufficient information is not provided the Local Authority can either request it, or refuse the application.

- All sections of this application completed in full, dated and signed. ☐
- The correct fee ☐
- The confirmations in regard to agricultural tenancies (*if required by the answers provided to question 5*) ☐
- A plan indicating the site and showing the proposed development. ☐

A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of the Planning Portal's accredited suppliers: https://www.planningportal.co.uk/buyaplanningmap

9. Declaration

I/we hereby apply for a determination as to whether prior approval will be required as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):	
	S L Darlow	20/02/2025	(date cannot be pre-application)

10. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address:

11. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension:
01406	490800	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address: office@grmerchantltd.com