PLANNING APPLICATION

For office use only

Application No. H23/0154/03

Date Registered 13 FEB 2003

letters

NAME AND ADDRESS OF APPLICANT

NAME AND ADDRESS OF AGENT
(if form completed by agent)

No.
Personal contact name)

letters

FULL POSTAL ADDRESS OF THE APPLICATION SITE

letters

DESCRIPTION OF PROPOSED DEVELOPMENT

(Retrospective)

Attach four copies of all plans
an ownership certificate (see back page)
fee of £40
If you consider no fee is payable include a written explanation instead.

Date
Previous application No.

Please tick one box and answer the extra questions under that section.

TYPE OF APPLICATION

(✓)

full application for change of use and/or new building works ✓ ➡ Now complete Parts 3, 4 and 5 and an Ownership Certificates

outline application

Site Area Hectares

Please tick any box where you are including details which you wish to be considered as part of the application

Design External Appearance

Means of Access Landscaping

Now complete Parts 3 and 5 and an Ownership Certificate.

reserved matters application.

Please state Reference Number of outline permission in relation to which reserved matters are dealt with by this application

Now complete Part 4 only

application for **renewal** of temporary permission

application without complying with planning condition.

Please state Reference Number of previous permission

Please state Condition Number referred to

Now complete an Ownership Certificate

application for **modification** of a condition or a limitation which has not yet been implemented.

Please state Reference Number of previous permission

Please state Condition Number referred to

Please state modification required

Now complete an Ownership Certificate

TYPE OF DEVELOPMENT

3. A. Please state whether the proposal involves:

[illegible] ☐ If so, how many?

[illegible] ☐

[illegible] ✓

4. A. Please state site area (in all cases)

B. If building works are proposed, please state extra floor space to be created

C. Please state size of any new structure:- (a) max. height.
(b) max. length
(c) max. width.

D. Please state type and colour of materials for facing external walls

E. Please state type and colour of roofing materials.

F. Has a survey of the site been undertaken? State Yes or No ☐

17·6 sq. metres
2·1 metres
4·1 metres
3·6 metres

Render + Render

Yes + Block work

5. GENERAL INFORMATION Please complete each section

EXISTING USES

Please state existing or, if vacant, the last use(s) of site.

Garden

ACCESS TO ROADS (VEHICULAR AND PEDESTRIAN) Please tick one box

A. There will be no new access to a public road and no alteration to any existing access to a public road ✓

or

B. There will be a new or altered access to a public road ✓ ➡ If so, name of road
Will there be
Individual access(es)
New estate road

C. What provision will be made for garages or parking within the site?

Int Extension

TREES Please tick one box

A. The proposal does not involve the felling of any trees ✓

B. The proposal does involve the felling of one or more trees ☐ ➡ If so, please show details on plans.

DRAINAGE Please complete

A. Please state how surface water will be disposed of

B. For estate developments, please state how highway surface water will be disposed of

C. Please state if existing stream or pond drain will be affected

D. Foul sewerage is to be disposed of to:

Mains sewer ☐ Cesspool ☐ Septic tank ☐

Existing Sewerage

PLEASE COMPLETE IN ALL CASES

State Yes or No

The proposal is connected with agriculture ☐ ➡ If so, please give details in Part 6

The proposal involves a listed building ☐

The proposal involves a public right of way ☐

The proposal is known to affect contaminated or filled land ☐

The proposal is for industrial, warehousing, offices, shopping or other commercial purposes. ☐ ➡ If so, please complete Part 7

In cases where pre-application consultation will be required, please state name of person with whom a copy of the application to the consultee yourself. If yes, please give date sent. ☐ ➡ Date
Consultee(s)

Is this application related to any previous submission? ☐ ➡ Application No.

6. ANY OTHER INFORMATION Please add any details you wish in support of your application

Continue on a separate sheet if necessary.

INDUSTRIAL, WAREHOUSING, OFFICES OR SHOPS Please complete if appropriate

Please tick one box and complete B if necessary

A. This proposal does not involve any alteration in existing floorspace

This proposal involves the creation of or an alteration in total **gross** floorspace

B. Proposed total gross floorspace sq. m. Previous total gross floor space sq. m.

Please state the uses the following net floorspace

sq. m. Offices sq. m. Industrial sq. m. Warehousing sq. m.

Is any of this floorspace to be provided sq. m. ➡ If so, please state use(s)

	Office Staff	Industrial staff	Other staff
How many office and other staff will be employed in connection with the development proposed? If there are existing premises on the site, how many of the new staff will be			
If any of the new staff from other premises please indicate where they are involved and of the premises			
Where machinery is involved, give a description of the process carried out and of the end products and list the machinery to be installed			
If this is part of a larger scheme for which permission has previously been sought, please give details about the ultimate development			
Is the site contaminated? Is it known if there is existing use on or near the site which may give rise to contamination? Please state the nature of the contamination	State Yes or No		
Are there any existing premises in this area which have become obsolete, inadequate or unsuitable for modern requirements? If so, please state the existing gross floor area of such premises and your intentions in respect of those premises	State Yes or No		
Please indicate what provision is made for the parking, loading, unloading and turning of vehicles within the curtilage of the site and show clearly on the plans submitted the number of parking spaces for operational needs and customers			
Please indicate the likely additional traffic flow to the site (including Heavy Goods Vehicles). Please include all vehicles (including those of individual employees driving to work)			
Please indicate what, if any, proposed means of disposal of effluents or trade refuse?			
Does the proposal involve the use of storage of any hazardous substances?	State Yes or No	If yes, you may need to apply for Hazardous Substances Consent	
Please indicate what provision is made for access to premises by the disabled			

OWNERSHIP CERTIFICATES

PLEASE COMPLETE ALL THREE SECTIONS.

1. **APPLICANT'S INTEREST**
Please state interest in site (e.g. owner, prosp. purchaser)
(Please remember to [illegible])

Owner

2. **OWNERSHIP OF THE SITE**
This certificate is to make sure that the owners of land are aware of applications made on it.

If the applicant is the **sole owner of the whole site**, complete **Certificate A**.
In **any other case** – i.e. the applicant is a prospective purchaser, or a tenant, or a joint owner, or the sole owner of only part of the site – you must give notice to all other owners, and complete **Certificate B**.
(An "owner" is a person with a freehold interest or having a leasehold interest where seven years or more remains unexpired.) If you are unable to trace the owner, please contact the Planning Office as a different certificate will be required.

Certificate A I certify that [illegible] owner of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.

Signed [signature] (Applicant / Agent) Date 11.[illegible]

Certificate B The applicant has given the required notice to everyone else who were owners of any part of the land to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application.
Owner's Name:
Address of owner at which notice was served: State Date notice served:

Signed ..... (Applicant / Agent) Date .....

3. **AGRICULTURAL HOLDINGS CERTIFICATE**
If the land is not in agricultural use complete Certificate 1.
If the land is agricultural, but farmed by the owner and there is no agricultural tenant, complete Certificate 1.
If the site does relate to an agricultural holding, you must give notice to the tenant, and complete Certificate 2. If you are the sole agricultural tenant yourself, sign certificate 2 but insert 'not applicable' in the tenant details.

Certificate 1 None of the land to which the application relates is or is part of any agricultural holding.

Signed [signature] (Applicant / Agent) Date 11.[illegible]

Certificate 2 The applicant has given the required notice to every other person who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates.
Tenant's Name:
Address of tenant at which notice was served: State Date notice served:

Signed ..... (Applicant / Agent) Date .....