

**WRITTEN SCHEME OF INVESTIGATION
FOR ARCHAEOLOGICAL MONITORING
AND RECORDING
NEW SARACEN'S HEAD
WASHWAY ROAD
SARACEN'S HEAD
LINCOLNSHIRE**

**Grid Ref: TF 3405 2698
Planning Application No. H23-1094-22
Accession No: LCNCC: 2023.20**

**PREPARED FOR
Mr J Gonzalez**



**APS provides a
comprehensive range of
archaeological services**

- Advice
- Heritage Statements
- Environmental Impact Assessments
- Desk-based Assessments
- Geophysical Survey
- LIDAR
- Building Recording
- Evaluation
 - Monitoring and Recording
 - Mitigation Strategies
 - Excavation
 - Finds analysis

FEBRUARY 2023

The Old School,
Cameron St, Heckington,
Sleaford, Lincs
NG34 9RW

T: 01529 461618

E: info@apsarchaeology.co.uk

W: www.apsarchaeology.co.uk



A Worksafe Contractor (SSIP)



Chartered Institute for Archaeologists
Registered Organisation

TABLE OF CONTENTS

1	SUMMARY	1
2	INTRODUCTION	1
3	SITE LOCATION	1
4	PLANNING BACKGROUND.....	2
5	SOILS AND TOPOGRAPHY	2
6	ARCHAEOLOGICAL OVERVIEW	2
7	AIMS AND OBJECTIVES.....	2
8	SITE OPERATIONS	3
9	POST-EXCAVATION.....	4
10	REPORT DEPOSITION.....	5
11	ARCHIVE.....	5
12	PUBLICATION.....	5
13	CURATORIAL RESPONSIBILITY.....	6
14	VARIATIONS AND CONTINGENCIES	6
15	PROGRAMME OF WORKS AND STAFFING LEVELS	6
16	SPECIALISTS TO BE USED DURING THE PROJECT	6
17	INSURANCES	7
18	COPYRIGHT	7
19	BIBLIOGRAPHY.....	8

1 SUMMARY

- 1.1 *A scheme of archaeological monitoring and recording is required during the change of use of an existing public house into a residential dwelling. This will involve the demolition of the existing building along with the erection of a separate two storey dwelling.*
- 1.2 *The site is archaeologically sensitive, located in an area of extensive medieval salt making activity where the salterns were so important that the Bishop of Lincoln had to intervene in disputes between rival parishes claiming rights to them. Previous development to the east also revealed hearth ovens involved in the salt making process.*
- 1.3 *The investigation will involve monitoring of development groundwork and investigation and recording of archaeological remains. Features exposed will be recorded in writing, graphically and photographically. If significant archaeological remains are discovered which are beyond the scope of the watching brief then a further, more detailed, programme of archaeological investigation may be required.*
- 1.4 *On completion of the fieldwork a report will be prepared detailing the results of the investigation. The report will consist of a narrative supported by illustrations and photographs.*

2 INTRODUCTION

- 2.1 This document comprises a written scheme of investigation for groundworks associated with the conversion of an existing pub and any associated grubbing out of previous foundations and the erection of a new two storey dwelling at New Saracen's Head, Washway Road, Saracen's Head, Lincolnshire.
- 2.2 This document contains the following parts:
 - 2.2.1 Overview.
 - 2.2.2 Stages of work and methodologies.
 - 2.2.3 List of specialists.
 - 2.2.4 Programme of works and staffing structure of the project

3 SITE LOCATION

- 3.1 Saracen's Head is a hamlet in the Civil Parish of Whaplode in the administrative district of South Holland. It is located 3km northwest of the centre of Holbeach and approximately 10km to the east of Spalding. The proposed development site lies between Washway Road on the east and the A17 on the west at National Grid Reference TF 3405 2698.

4 PLANNING BACKGROUND

- 4.1 South Holland District Council has granted planning permission (H23-1094-22) for

the conversion of an existing public house to a residential dwelling (involving the demolition of the existing building) and the erection of a new two storey dwelling at New Saracen's Head, Washway Road, Saracen's Head on the condition that a scheme of archaeological monitoring and recording is undertaken in accordance with a written scheme of investigation, approved by the Historic Environment Officer for Lincolnshire County Council.

5 SOILS AND TOPOGRAPHY

- 5.1 The site lies at a height of c. 6m AOD on level ground. Local soils are of the Wisbech Association comprising coarse silty calcareous soils (Hodge *et al* 1984, p361). These soils overlie a drift geology of marine alluvium over a bedrock of West Walton Formation mudstone and siltstone (BGS 1978).

6 ARCHAEOLOGICAL OVERVIEW

- 6.1 Archaeological evidence from the area around Saracen's Head is intrinsically linked with the control of tidal waters and their utilisation for the production of salt in the medieval period. Although known as Roman Bank (Lincolnshire Historic Environment Register Number MLI90831), the sea defence bank to the east of the development site probably had its origins in the medieval period. A distinct cropmark double ditched linear feature abutting the Roman bank has also been noted and may delineate an area forming the parish boundaries between Whaplode and Holbeach (LHER MLI90829). The ditches and banks have been ploughed out and only survive as cropmarks.
- 6.2 The area is characterised by medieval salterns. The industry in the area was so important that both the parishes of Whaplode and Holbeach laid claim to the salterns and the Bishop of Lincoln had to intervene and set the parish boundaries around Saracen's Head (LHER MLI20379).
- 6.3 During monitoring of development at Roman Bank, hearth linings associated with the salt making process were recorded (LHER MLI82493) and sherds of medieval pottery dating from 11th to 14th century have been recovered (LHER MLI81641).
- 6.4 Saracen's Head takes its name from an old drover's inn of that name situated at the north end of the village (The Saracen's Head Inns). The New Saracen's Head, a 19th century building and the proposed development site opened at the south end of the village. Both can be seen on the 1887 1st edition of the Ordnance Survey 6" map.

7 AIMS AND OBJECTIVES

- 7.1 The aim of the work will be to record and interpret the deposits and any archaeological features exposed during the development groundwork.
- 7.2 The objectives of the investigation will be to:
- Determine the form and function of the archaeological features encountered;

- Determine the spatial arrangement of the archaeological features encountered;
- As far as practicable, recover dating evidence from the archaeological features, and
- Establish the sequence of the archaeological remains present on the site.

8 SITE OPERATIONS

8.1 General considerations

- 8.1.1 All work will be undertaken following statutory Health and Safety requirements in operation at the time of the investigation.
- 8.1.2 The work will be undertaken according to the relevant codes of practise issued by the Chartered Institute for Archaeologists (CIfA), under the management of a Member of the institute (MCIfA). Archaeological Project Services is CIfA registered organisation no. 21.
- 8.1.3 Any and all artefacts found during the investigation and thought to be 'treasure', as defined by the Treasure Act 1996, will be removed from site to a secure store and promptly reported to the appropriate coroner's office.

8.2 Methodology

- 8.2.1 The scheme of archaeological works will be undertaken during the ground works phase of development, and includes the archaeological monitoring of all phases of soil movement including the grubbing out of any foundations relating to demolition of the existing public house.
- 8.2.2 Stripped areas and trench sections will be observed to identify and record archaeological features that are exposed and to record changes in the geological conditions. The section drawings of the trenches will be recorded at a scale of 1:10. Should features be recorded in plan these will be drawn at a scale of 1:20. Written descriptions detailing the nature of the deposits, features and fills encountered will be compiled on Archaeological Project Services pro-forma record sheets.
- 8.2.3 Finds recovered will be bagged and labelled for later analysis.
- 8.2.4 Throughout the investigation a photographic record will be compiled. The photographic record will consist of:
 - the site during the investigation to show specific stages of work, and the layout of the archaeology within the area.
 - individual features and, where appropriate, their sections.

- groups of features where their relationship is important.

8.2.5 Should human remains be located they will be left *in situ* and only excavated if absolutely necessary. Should removal be required the appropriate Ministry of Justice licence will be obtained before the exhumation of the remains. In addition, the Local Environmental Health Department, coroner and the police will be informed, where appropriate.

8.2.6 In the event of the discovery of significant archaeological remains that are beyond the scope of watching brief recording and which require fuller excavation, construction groundwork will cease until the applicant has secured the implementation of a further programme of archaeological work in accordance with a written scheme of investigation that has been submitted to and approved in writing by the Local planning Authority.

9 POST-EXCAVATION

9.1 Stage 1

9.1.1 On completion of site operations, the records and schedules produced during the investigation will be checked and ordered to ensure that they form a uniform sequence forming a level II archive. A stratigraphic matrix of the archaeological deposits and features present on the site will be prepared. All photographic material will be catalogued and labelled, the labelling referring to schedules identifying the subject/s photographed.

9.1.2 All finds recovered during the fieldwork will be washed, marked and packaged according to the deposit from which they were recovered. Any finds requiring specialist treatment and conservation will be sent to the York Archaeological Trust.

9.2 Stage 2

9.2.1 Detailed examination of the stratigraphic matrix to enable the determination of the various phases of activity on the site.

9.2.2 Finds will be sent to specialists for identification and dating.

9.3 Stage 3

9.3.1 On completion of stage 2, a report detailing the findings of the investigation will be prepared.

9.3.2 This will consist of:

- A non-technical summary of the results of the investigation.
- A description of the archaeological setting of the investigation.
- Description of the topography of the site.

- Description of the methodologies used during the investigation.
- A text describing the findings of the investigation.
- A consideration of the local, regional and national context of the investigation findings.
- Plans of the archaeological features exposed. If a sequence of archaeological deposits is encountered, separate plans for each phase will be produced.
- Sections of the trenches and archaeological features.
- Interpretation of the archaeological features exposed, and their chronology and setting within the surrounding landscape.
- Specialist reports on the finds from the site.
- Appropriate photographs of the site and specific archaeological features.

10 REPORT DEPOSITION

- 10.1 Copies of the report will be sent to: the client; the Historic Environment Officer for Lincolnshire County Council; and to Lincolnshire County Council Historic Environment Record.

11 ARCHIVE

- 11.1 The documentation and records generated during the investigation will be sorted and ordered into the format acceptable to The Collection, Lincoln. This will be undertaken following the requirements of the document titled *Conditions for the Acceptance of Project Archives* for long-term storage and curation.

- Site code: SHWR23;
- Accession No: LCNCC: 2023.20
- Deposition date: Feb 2024.

12 PUBLICATION

- 12.1 Details of the investigation will be input to the Online Access to the Index of Archaeological Investigations (OASIS).
- 12.2 If appropriate, notes on the findings will be submitted to the appropriate national journals: *Britannia* for discoveries of Roman date, and *Medieval Archaeology* for findings of medieval or later date.

13 CURATORIAL RESPONSIBILITY

- 13.1 Curatorial responsibility for the archaeological work undertaken on the site lies with the Historic Environment Officer for Lincolnshire County Council. They will be given

10 working days' written notice of the commencement of the project to enable them to make monitoring arrangements.

14 VARIATIONS AND CONTINGENCIES

- 14.1 Variations to the proposed scheme of works will only be made following written confirmation of acceptance from the archaeological curator.
- 14.2 In the event of the discovery of any unexpected remains of archaeological importance, or of any changed circumstances, it is the responsibility of the archaeological contractor to inform the archaeological curator.
- 14.3 Where important archaeological remains are discovered and deemed to merit further investigation additional resources may be required to provide an appropriate level of investigation, recording and analysis.
- 14.4 Any contingency requirement for additional fieldwork or post-excavation analysis outside the scope of the proposed scheme of works will only be activated following full consultation with the archaeological curator and the client.

15 PROGRAMME OF WORKS AND STAFFING LEVELS

- 15.1 The investigation will be integrated with the programme of construction and is dependent on the developers' work programme, and also on the quantity and complexity of archaeological remains encountered. It is therefore not possible to specify the person-hours for the archaeological site. Post-excavation work is likewise dependent on the quantity and complexity of archaeological remains encountered.
- 15.2 An archaeological supervisor with experience of investigations of this type will undertake the work.
- 15.3 Post-excavation analysis and report production will be undertaken by the archaeological supervisor, or a post-excavation analyst as appropriate, with assistance from a finds supervisor, illustrator and external specialists.

16 SPECIALISTS TO BE USED DURING THE PROJECT

- 16.1 The following organisations/persons will, in principle and if necessary, be used as subcontractors to provide the relevant specialist work and reports in respect of any objects or material recovered during the investigation that require their expert knowledge and input. Engagement of any particular specialist subcontractor is also dependent on their availability and ability to meet programming requirements.

Task

Body to be undertaking the work

Conservation	Conservation Laboratory, York Archaeological Trust
Pottery Analysis	Prehistoric: S Percival, independent specialist Roman: I Rowlandson, independent specialist

	Post-Roman: Anne Irving, independent specialist
Other Artefacts	J Cowgill, independent specialist/D Buckley, APS
Human Remains Analysis	R Kendall, Durham University
Animal Remains Analysis	N Sleaford /M Holmes, independent specialist
Environmental Analysis	Environmental Archaeology Consultancy/V Fryer, independent specialist

17 INSURANCES

- 17.1 Archaeological Project Services, as part of the Heritage Trust of Lincolnshire, maintains Employers Liability Insurance of £10,000,000, together with Public and Products Liability insurances, each with indemnity of £5,000,000. Copies of insurance documentation can be supplied on request.

18 COPYRIGHT

- 18.1 Archaeological Project Services shall retain full copyright of any commissioned reports under the Copyright, Designs and Patents Act 1988 with all rights reserved; excepting that it hereby provides an exclusive licence to the client for the use of such documents by the client in all matters directly relating to the project as described in the Project Specification.
- 18.2 Licence will also be given to the archaeological curators to use the documentary archive for educational, public and research purposes.
- 18.3 In the case of non-satisfactory settlement of account then copyright will remain fully and exclusively with Archaeological Project Services. In these circumstances it will be an infringement under the Copyright, Designs and Patents Act 1988 for the client to pass any report, partial report, or copy of same, to any third party. The Planning Authority and/or archaeological curator will be notified by Archaeological Project Services that the use of any such information previously supplied constitutes an infringement under the Copyright, Designs and Patents Act 1988 and may result in legal action.
- 18.4 The author of any report or specialist contribution to a report shall retain intellectual copyright of their work and may make use of their work for educational or research purposes or for further publication.

19 BIBLIOGRAPHY

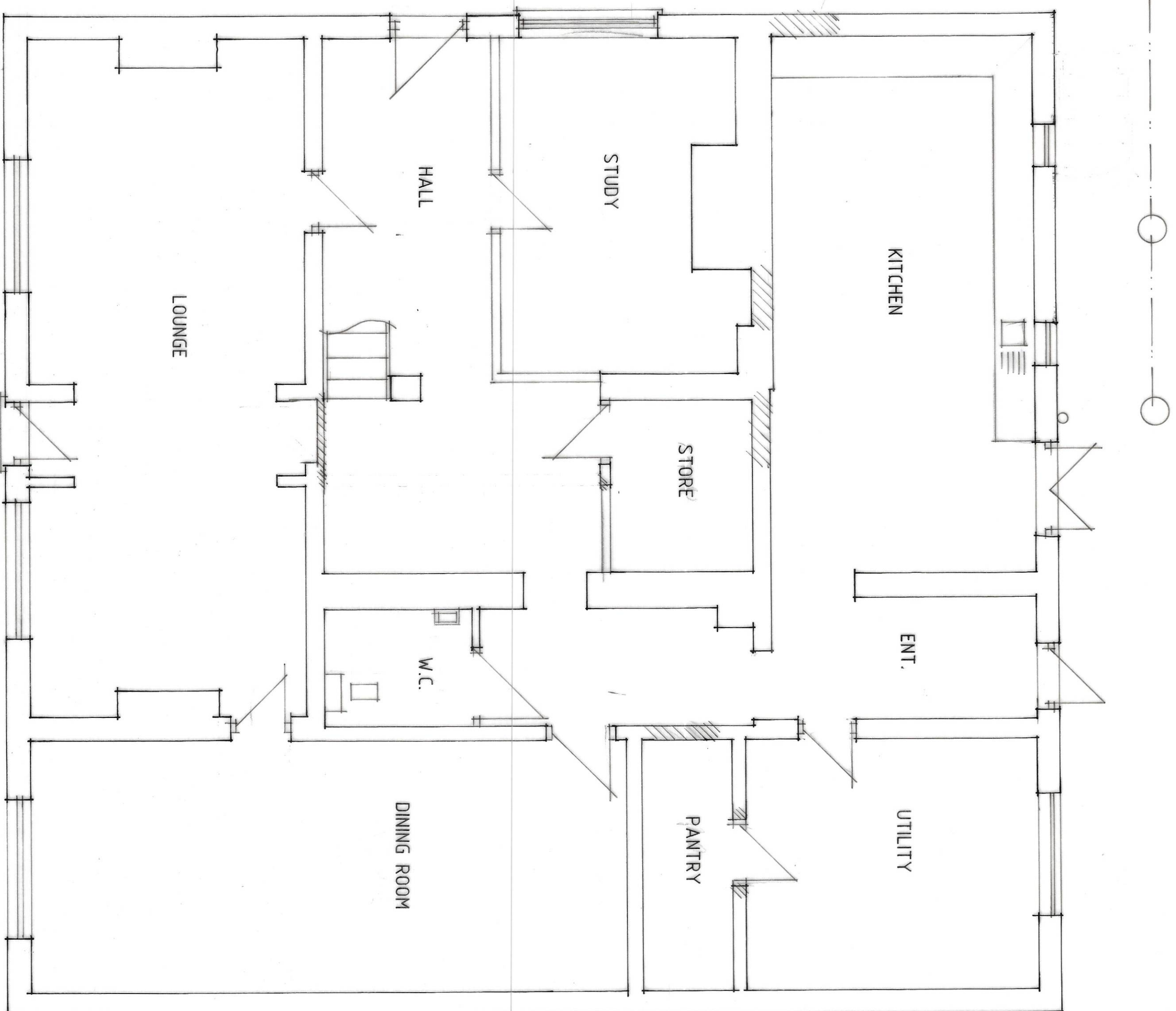
BGS, 1978 *Spalding, Solid and Drift geology*, 1:50,000 map sheet **144**

Hodge, CAH, Burton, RGO, Corbett, WM, Evans, R and Seale, RS, 1984 *Soils and their use in Eastern England*, Soil Survey of England and Wales **13**

Knight, D, Vyner, B and Allen, C, 2012 *East Midlands Heritage An Updated Research Agenda and Strategy for the Historic Environment of the East Midlands*

The Saracen's Head Inns (Available at: <https://www.heritagesouthholland.co.uk/article/the-saracens-head-inns> [accessed 08/02/2023])

Specification: Version 1, 08/02/2023



GROUND FLOOR PLAN

B - ALTS - 7/11/22
A - DESIGN ALTS - 13/10/22

Status
DESIGN
CONSULTANTS IN ARCHITECTURE & PLANNING

PROPOSED CHANGE OF USE
OF PUBLIC HOUSE TO
DWELING AT NEW
SARACENS HEAD P.H.,
WASHWAY ROAD, SARACENS
HEAD
FOR

MR. & MRS. J.M. GONZALEZ

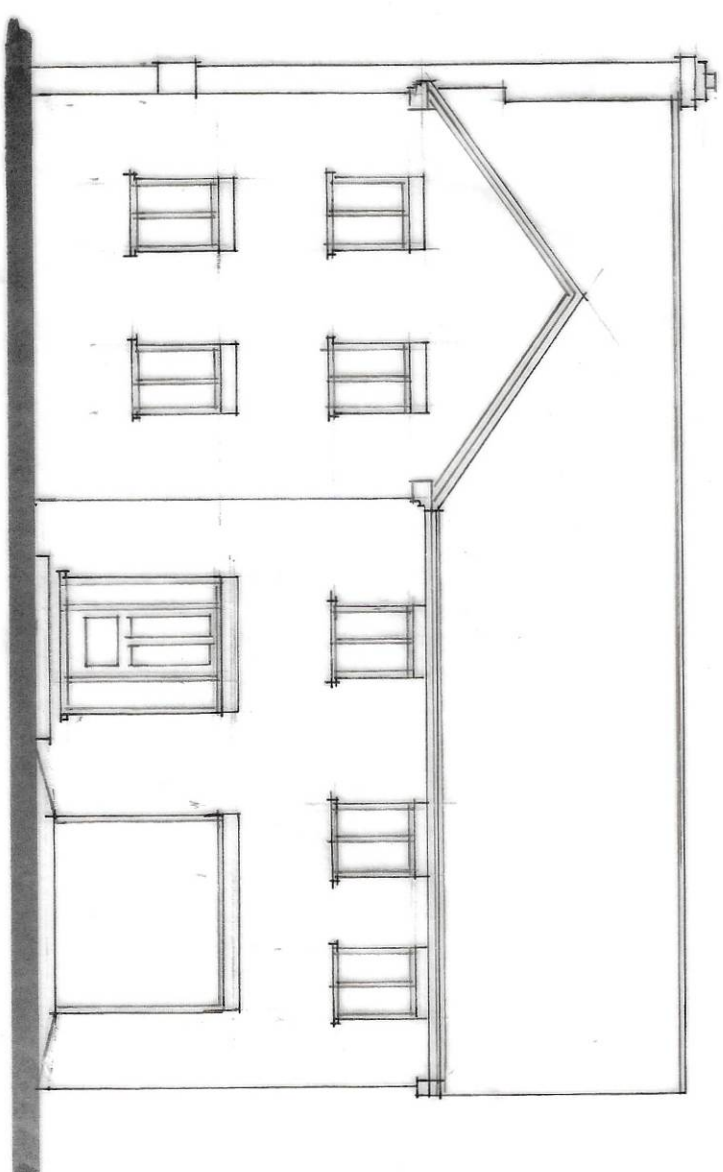
PLAN AS PROPOSED

1:50 SD22-029/4

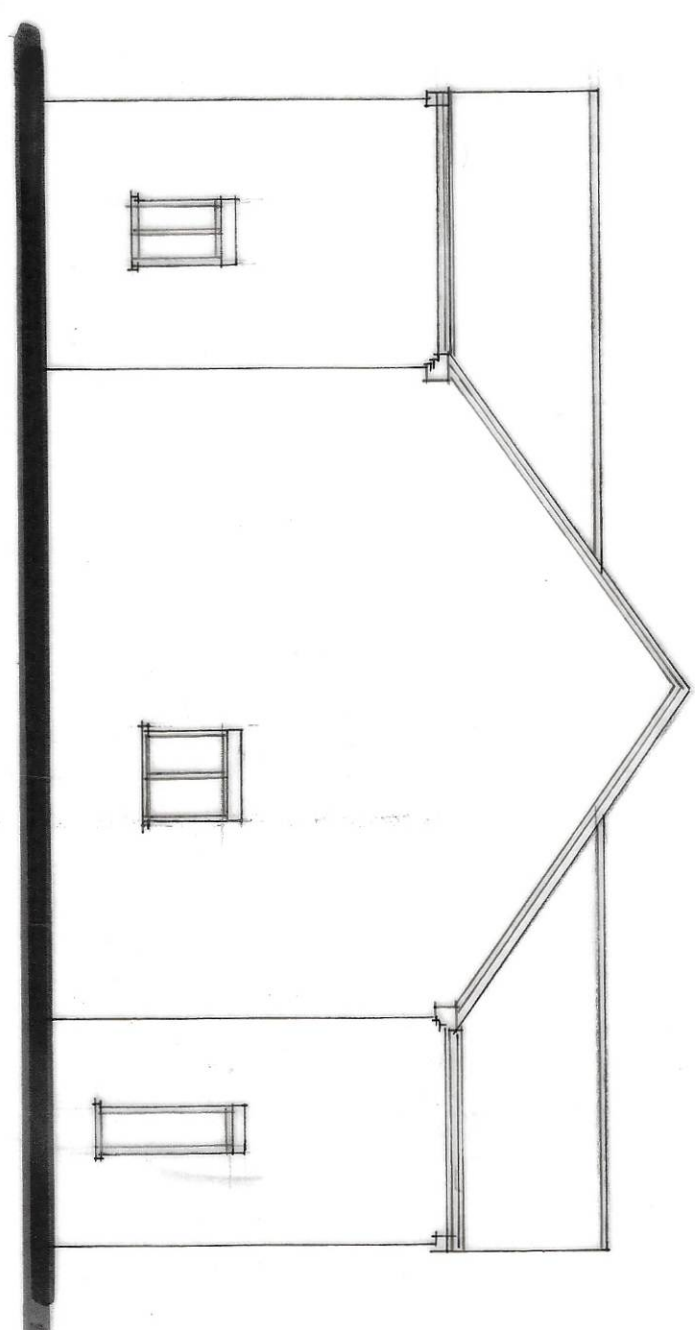
OCT-22 B.GILHAM.

2 Fitchburg Way, Walsingham,
Suffolk Lines NR12 7AD
Tel: 01493 423433 Fax: 01493 430702

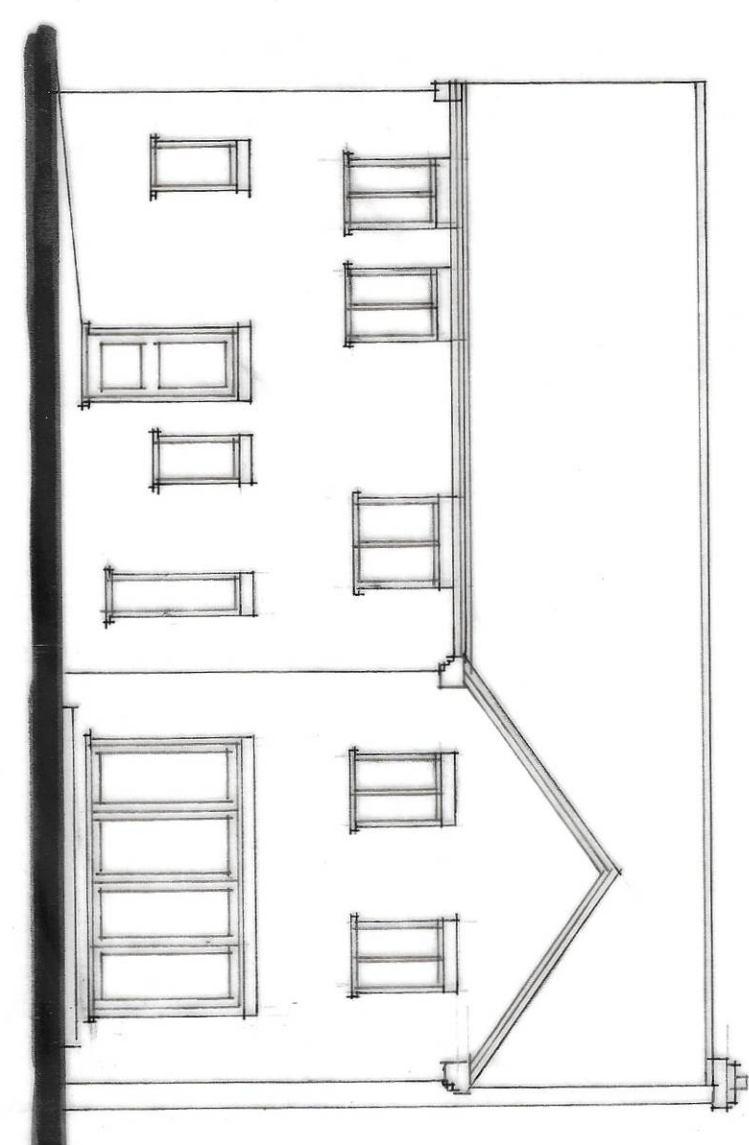




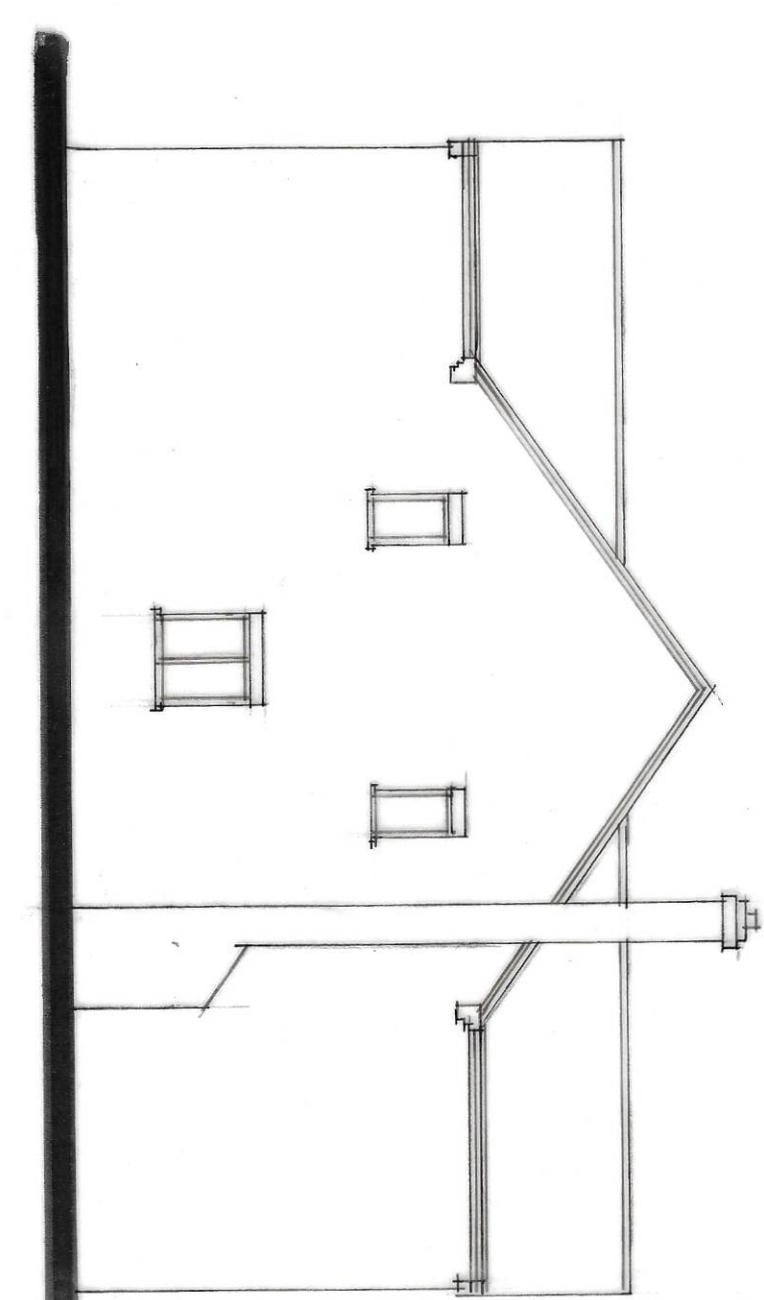
FRONT



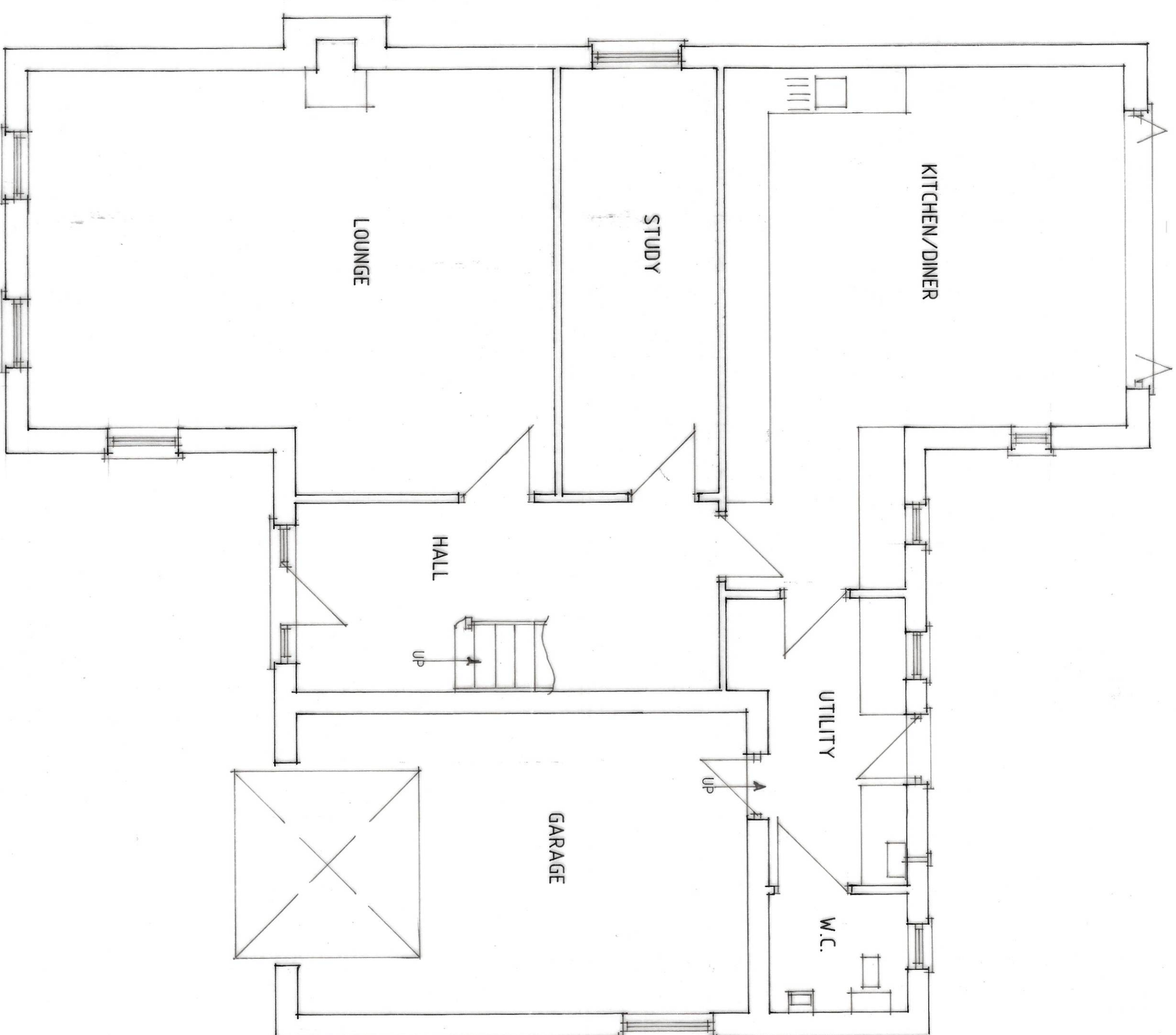
SIDE



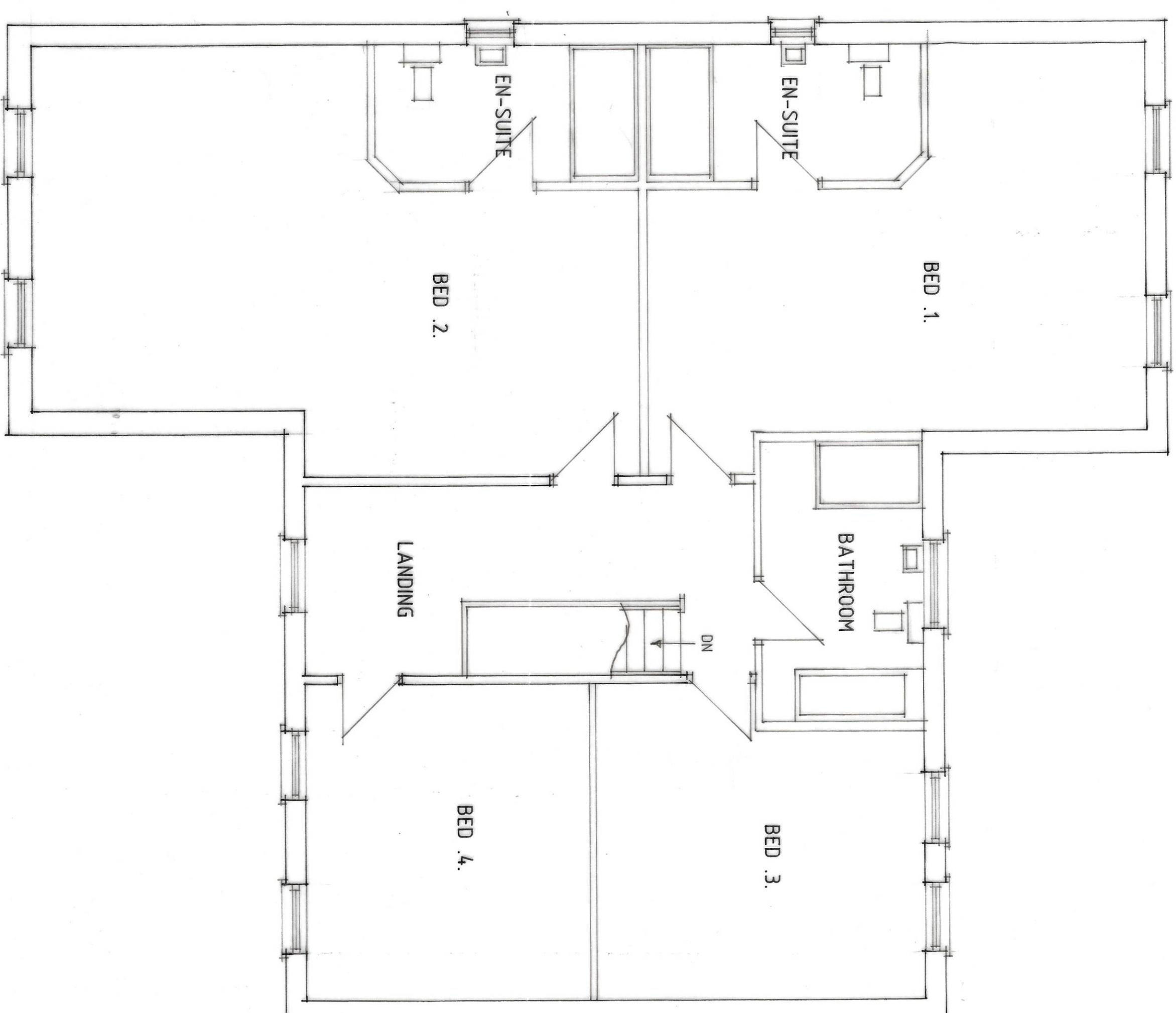
REAR



SIDE



GROUND FLOOR PLAN



FIRST FLOOR PLAN

Status
DESIGN
CONSULTANTS IN ARCHITECTURE & PLANNING

PROPOSED RESIDENTIAL
DEVELOPMENT AT NEW
SARACENS HEAD P.H.,
WASHWAY ROAD, SARACENS
HEAD
FOR

MR. & MRS. J.M. GONZALEZ.

HOUSE

1:50 1:100 SD22-029/8

OCT-22 B.GILHAM.

2 Edinboro, York, YO13 1JH
Spartan, York, YO1 7AP
Tel: 01906 429313 Fax: 01906 490702

